

BID # GBC27-01

ADDENDUM NUMBER 01
REQUEST FOR PROPOSALS FOR:
**Heating System Glycol
Replacement**
Great Bay Community College
09/09/2026

TO: ALL CONTRACT BIDDERS OF RECORD

This Addendum forms a part of the Contract Documents and modifies the Request for Proposals dated August 26, 2026, with amendments and additions noted below. This Addendum consists of a total of two (2) pages.

BIDDER'S QUESTIONS

(Answers in red)

QUESTION #1: Glycol & Chemical Specifications

- a. Is a specific glycol brand/manufacturer required or preferred?
 - a. No, but GBCC would like to review the brand/manufacturer before the product is used
- b. Is a specific cleaning/flushing chemical brand or product required, or is contractor's standard product acceptable?
 - a. Contractor's standard is acceptable
- d. Will GBCC require water quality testing (pH, glycol %, inhibitor level) submitted as part of closeout documentation?
 - a. Yes, we will want a test to confirm that everything is to spec

QUESTION #2: System Configuration

- a. Does this heating hydronic loop feed VAV reheat coils, or is it strictly baseboard/unit heater/AHU heating coils? If VAV's are present are each individual strainer required to be removed and cleaned?
 - a. Yes, it is a VAV system. No, we will not need the strainers cleaned
- b. How many air handling units, unit heaters, or terminal units are served by this loop?
 - a. There are 7 air handlers units on this loop
- d. Does the system have zone isolation valves allowing draining/filling in sections, or is it one continuous loop?
 - a. There are isolation valves
- f. Does the system have chemical pot feeders installed, and if so, are they to be used for reintroducing glycol/inhibitor?
 - a. Yes
- g. Is there an existing glycol makeup tank/feed system? If so, does it need to be drained, cleaned, or recharged as part of this work?
 - a. There is a makeup tank, it does not need to be cleaned
- i. Is there an air/dirt separator (e.g., Spirotrap) in the system that should be serviced during this work?
 - a. There are air separators. We ask that contractors do their best to drain out any glycol/water that gets trapped in them

QUESTION #3: Access, Utilities & Scheduling

- a. Will hot/cold water and electrical power be available on-site for flushing and fill operations, or must the contractor supply these?
 - a. Yes, they will be provided
- b. Is there a floor drain near the mechanical room?
 - a. Yes
- c. Where is the mechanical room/boiler plant located within the four-story building, and is there elevator access for equipment/hose staging?
 - a. It is located on the 1st floor in an attached room. There is elevator access to the upper floors
- d. Are there any noise, occupancy, or access restrictions during the work window given likely building occupancy during the fall semester?
 - a. No restrictions anticipated

QUESTION #4: Please confirm the 2,600-gallon figure referenced in the RFP - is this total system volume (water + glycol at 40%) or glycol-only volume?

ANSWER #4: Total system volume (water + glycol at 40%)

QUESTION #5: Does GBCC have an estimated project budget?

ANSWER #5: No

QUESTION #6: Does GBCC have a planholder list/bidder list?

ANSWER #6: No

QUESTION #7: Disposal & Environmental

- a) Is a disposal manifest or documentation required for closeout submittal?
 - a. Old glycol must be disposed of in accordance with state/federal environmental regulations
- b) Will the contractor need to test spent glycol for contamination prior to disposal (heavy metals, etc.)?
 - a. Old glycol must be disposed of in accordance with state/federal environmental regulations

**Acknowledge receipt of this Addendum with the Proposal Form.
Failure to do so may disqualify the Bidder.**

NOTE: IN THE EVENT THAT YOUR BID HAS BEEN SENT TO THIS OFFICE PRIOR TO RECEIVING THIS ADDENDUM, RETURN THE ADDENDUM WITHIN THE SPECIFIED TIME WITH ANY CHANGES YOU MAY WISH TO MAKE AND MARK ON THE REMITTANCE ENVELOPE BID INVITATION NUMBER AND OPENING DATE. RETURNED ADDENDA WILL SUPERSEDE PREVIOUSLY SUBMITTED BID.

Bidder _____

By _____ Date _____

(This Document Must Be Signed)

Name _____

(Please Print or Type Name)