



Board of Trustees Governance Committee
Thursday, March 12, 2026
NHTI – Concord’s Community College, Grappone Hall 217

Attendees: Committee Chair Donnalee Lozeau, Executive Director Shannon Reid, Trustee Nick Toumpas, Trustee William Cunningham, Trustee Tiffany Eddy (12:50pm), GBCC President Cheryl Lesser

Meeting Minutes:

Chair Lozeau opened the meeting at 12:08pm.

Approval Items:

1. Trustee Toumpas motioned to approve the 12/18/2025 committee minutes as presented. Trustee Cunningham seconded the motion. Motion carried all in favor.

Discussion Items:

1. Board Policy review schedule. Most committees have completed their review/updating of their sections of Board policy. Chair will ask Ms. Hoefs if any sections still need to be completed. Committee will next discuss a cadence for periodic committee review of each committee’s policy sections.
2. Effective Off-boarding
Committee discussed the need to appropriately bid farewell to departing trustees and leadership staff who work with the board. We’d like to appropriately honor them for their service. For this we need to know sufficiently in advance of their last board meeting, and plan for the meeting. We also want a checklist of ways to maintain ties with them after their service on the board ends. Suggestion was to engage Executive Director Tim Allison in this discussion.

Committee also discussed more effective onboarding of new trustees, such as:

- Assign a veteran trustee to a new trustee for mentorship and to help orient them to the work of the board and their fellow trustees, including at meetings
- Help new trustees establish a rapport with their local college president to help them better understand the role of a college in their community

Committee also discussed current efforts to fill trustee slots that are vacant, in holdover status, or coming up for term-off/reappointment. Efforts are underway to address each of these three areas to ensure we have a full, functioning board.



3. Future Governance discussions. The committee would like to focus on:
- Conducting a board self-assessment and considering the types of individuals/representation that will position the board well for emerging opportunities and needs
 - Clarifying the role and expectations of non-voting members and leadership team in board work
 - Review assignment of presidents to board committees
 - Consider board meeting structure and committee day meeting structure to optimize engagement

Meeting adjourned at 1:24pm.

Respectfully submitted,

Shannon Reid
Executive Director of Government Affairs and Communications

