



BID # SYS26-04

ADDENDUM NUMBER 02
REQUEST FOR PROPOSALS FOR:
Benefit Broker Services
Community College System Of NH
06/04/2026

TO: ALL CONTRACT BIDDERS OF RECORD

This Addendum forms a part of the Contract Documents and modifies the Request for Proposals dated May 20, 2026, with amendments and additions noted below. This Addendum consists of a total of two (2) pages.

BIDDER'S QUESTIONS

QUESTION #1: Number of employee subscribers on your group health plan?

ANSWER #1:

479 total

Family	132
EE + 1 child	23
EE + children	15
EE + spouse	129
EE only	180

QUESTION #2: Approximate annual fully-insured premium spend?

ANSWER #2: \$12.7M annually

QUESTION #3:

As for the retirement plan:

1. Are there specific board/committee concerns driving the RFP process?
2. Can you provide a copy of your 408b-2 and 404a-5 or a full breakdown of:
3. Recordkeeping fees
4. Investment expenses
5. Advisor compensation
6. Is the 403b plan administered by Fidelity (i.e. Bundled) or do you have a Third Party Administrator?
7. Are the fees asset-based; flat fees or a combination of both?
8. Can you provide a copy of your plan assets broken down by Investments?
9. Are there revenue sharing or indirect compensation arrangements in place?
10. Do you have an Investment Policy Statement (IPS)?
11. How often is the investment lineup reviewed and monitored?
12. Who selects and replaces the funds?
13. Do you have investment co-fiduciary coverage (i.e. 321 or 338)?

ANSWER #3: CCSNH is not looking to change the retirement plan at this time.



**Acknowledge receipt of this Addendum with the Proposal Form.
Failure to do so may disqualify the Bidder.**

NOTE: IN THE EVENT THAT YOUR BID HAS BEEN SENT TO THIS OFFICE PRIOR TO RECEIVING THIS ADDENDUM, RETURN THE ADDENDUM WITHIN THE SPECIFIED TIME WITH ANY CHANGES YOU MAY WISH TO MAKE AND MARK ON THE REMITTANCE ENVELOPE BID INVITATION NUMBER AND OPENING DATE. RETURNED ADDENDA WILL SUPERSEDE PREVIOUSLY SUBMITTED BID.

Bidder _____

By _____ Date _____

(This Document Must Be Signed)

Name _____

(Please Print or Type Name)