



Board of Trustees Audit and Risk Committee

Thursday, June 12, 2025

NHTI - Concord's Community College | Grappone Hall 106

Attendees: Chair Tricia H. Lucas, Trustee Geoffrey Kennedy, Trustee Stephen J. Ellis, Director Ann-Marie Hartshorn

Regrets: Trustee John T. Stevens, and Director Jason Bishop

Guests: Katharine (Katy) Balukas from BerryDunn, Jocelyn Bednarski from BerryDunn

Meeting Minutes

Committee Chair Lucas called the meeting to order at 12:55pm.

Action Items:

1. Trustee Ellis motioned to approve the 6/20/2024, 9/12/2024, 11/21/2024 and 12/2024 Audit Committee meeting minutes as presented. Trustee Kennedy seconded the motion. Motion carried unanimously.
2. Trustee Ellis motioned to approve the fiscal year audit engagement by BerryDunn. Trustee Kennedy seconded the motion. Motion carried unanimously.

Discussion:

Ms. Balukas and Ms. Bednarski from BerryDunn provided a presentation and plan for the upcoming audit. This included all required areas of BerryDunn to look at, reminder that there is a surprise audit of a different area each year and gave an update on any new areas that are now required by law to be included in the report.

With no further business the meeting adjourned at 1:15pm.

Respectfully submitted,

Cassandra Hoefs

Executive Assistant to the Chancellor and the Board of Trustees