



Community College System of New Hampshire Board of Trustees

Thursday, July 17, 2025 | 10:00am - 2:00pm
NHTI - Concord's Community College

Present: Trustee Katharine Bogle Shields, Trustee Edwin O. Smith, Trustee Alison Stebbins, Trustee Christopher Dodge, Trustee Donnalee M. Lozeau, Trustee Gregory C. Eastman, Trustee Dennis Tappin, Trustee Matt Mayberry, Trustee Nick Toumpas, Trustee Richard Ackerman, Trustee Tricia H. Lucas, Trustee Will Cunningham, Trustee John T. Stevens, Trustee Tiffany Eddy, President Alfred Williams IV (RVCC), President Patrick Cate (LRCC), President Sarmad Saman (WMCC), President Cheryl Lesser (GBCC), President Patrick Tompkins (NHTI), President Paul Beaudin (MCC), President James Keane (NCC), Chancellor Mark Rubinstein, Vice Chancellor Charles Lloyd

Regrets: Trustee Alan Bealieu, Trustee Geoffrey Kennedy

Guests: Director Sara Sawyer, Exec. Director Shannon Reid, Director Jason Bishop, Chief Information Officer (CIO) Barbars Spada, Exec. Director Tim Allison, Controller John Harrington, Professor Diana Menard (NHTI), Director of Library Services Rebecca Clerkin (GBCC), Director of Library Services Melissa LaPlante (WMCC)

Meeting Minutes:

Chair Shields called the meeting to order at 10:03am.

Topic: Consent Agenda - Chair Shields

Vote: Trustee Lozeau motioned to approve the consent agenda as presented, Trustee Mayberry seconded the motion. Motion carried unanimously.

Chair Shields welcomed NCC President James Keane and Student Trustee Kaylee Felix. President Keane introduced himself and his background. Trustee Felix introduced herself and her background.

Chair Shields thanked Exec. Director Reid for her work with effectively communicating how important the community colleges and students are with the State Legislators during the budget discussions.

Topic: NHTI - Concord's Community College Presentation, President Tompkins

Discussion: President Tompkins introduced Professor Diana Menard of Early Childhood Education (ECE). Professor Menard went through some of the history of ECE at NHTI and partnerships over the years. Through the presentation, it was easy for the trustees to see how passionate Professor Menard is about ECE and teaching those with the same passion as herself.

Topic: Pillar IV Financial Sustainability & Stewardship, President Alfred Williams and Executive Director Shannon Reid

Discussion: President Williams provided an overview of the two goals of the Pillar and any changes. Discussion surrounded secure resources, operational strategies, and leaving a financially strong organization for future generations. This included discussion the State Appropriation increase, grants, State Capital Fund and other sources of revenue/growth. Operational Strategies including Administrative Restructuring updates, an increase in student supports, CBA updates, and the need to make progress on program and course-sharing. Update was provided on how long-term financial liabilities are being addressed and how structural changes have been implemented the outcomes. Trustee Mayberry stated he has been working with Executive Director Allison about moving \$100,000 into the Foundation to assist with resources needed.

Topic: Open Educational Resources (OER) Presentation

Discussion: Director Clerkin and Director LaPlante presented on what OER is, how it came to CCSNH, how it is being utilized for courses across the system, and the progress of the program. NoLo, which stands for No-Cost/Low-Cost, is a cost-effective way to help students save money while attending classes.

Topic: Committee Updates

Committee: Assets and Resources Committee Update - Trustee Eastman

Discussion: Non-Public Session

Vote: Trustee Smith motioned to enter a non-public session according to the provisions in RSA 91-A:3, II (b), in order to discuss two personnel matters, Trustee Lozeau seconded the motion. Results of motion carried unanimously via roll call vote.

Chair Shields dismissed all non-trustees with the exception of members of the Senior Leadership Team, Executive Assistant Hoefs, Administrative Assistant Hawksley, and Controller John Harrington.

Entered Non-Public Session at 12:30pm.

Exited Non-Public Session at 12:40pm.

Chair Shields invited the public back into the meeting room.

Vote: Trustee Smith made the motion to approve the terms and conditions of the negotiated successor collective bargaining agreement for full-time faculty that shall continue through June 30, 2027. Trustee Mayberry seconded the motion. Motion carried with 17 affirmative votes and 1 abstention.

Vote: Trustee Smith made the motion approve the terms and conditions of the negotiated successor collective bargaining agreement for covered staff that shall continue through September 30, 2027. Trustee Mayberry seconded the motion. Motion carried unanimously.

Committee: Audit Committee - Trustee Lucas

Discussion: Trustee Lucas turned the meeting over to Director Bishop for updates. Director Bishop stated that the Audit is currently underway, provided an update on Insurance Renewals, and discussed the Systems Office Emergency Tabletop exercise on a possible significant power outage.



Committee: Executive Committee - Chair Shields

Discussion: Chair Shields provided an update that the Executive Committee had voted to bring the topic of increased tuition to the full Board of Trustees. The Executive Committee has voted in favor of increasing tuition by \$15 per credit.

Vote: Trustee Smith motioned to adopt the following motion to include the In-State Tuition Fee Increase, NERSP Tuition Fee Increase, and Out-of-State Tuition Fee Increase:

"Our mission, our commitment to our students, and the expectations and needs of the Granite State require that we provide access to high-quality post-secondary education in fields that are critical to the State's future. Through a longstanding partnership with the State of New Hampshire, CCSNH has worked diligently to ensure that the programs that it offers are kept as affordable as they can be without compromising on quality. Expanded use of Open Educational Resources (OER), Credit for Prior Learning (CPL), and our Early College programs all serve to reduce the direct costs that students incur for the education they receive, but to ensure that CCSNH is able to sustain our valuable programs and services into the future, delivered by well-qualified faculty and staff, and with appropriate resources to support the success of our students, the Board of Trustees also recognizes the need to ask our students to continue to share in the cost of their education.

In this context, predicated on our expectation that CCSNH will continue to take all appropriate steps to reduce costs where that is feasible while sustaining our shared commitment to quality, and will pursue additional steps to increase scholarship support for our students, the Board of Trustees approves an increase of \$15 per credit for tuition for the 2025-26 Academic Year."

Trustee Stebbins seconded the motion. Motion carried unanimously.

Committee: Finance Committee - Chancellor Rubinstein

Discussion: Chancellor Rubinstein discussed the transformer replacement taking place at MCC as it is the first major budget item under the new deferred maintenance process/policy.

Vote: Trustee Stebbins motioned to approve the proposed revisions to Board Policy 424 as presented. Trustee Toumpas seconded the motion. Motion carried unanimously.

Vote: Trustee Smith motioned to approve the slate of fees, including the newly presented fees, as presented. Trustee Stebbins seconded the motion. Motion carried unanimously.

Vote: Trustee Smith motioned to approve the fiscal year 2026 budgets as presented. Trustee Stebbins seconded the motion. Motion carried unanimously.

Committee: Governance Committee - Trustee Lozeau

Discussion: Trustee Lozeau provided an update that the policies the committees were meant to go through have not been completed. Trustee Lozeau will work with Executive Assistant Hoefs to see which committees and policies still need to be looked at. Trustee Lozeau also stated that there were some responses missing to the request sent regarding skillsets of all trustees.

Committee: Student Success Committee - Trustee Ackerman

Discussion: Trustee Ackerman discussed the numerous certificate programs that NHTI is eliminating.



Vote: Trustee Smith motioned to approve the request to eliminate the Recreation and Leisure Studies AS at NHTI - Concord's Community College. Trustee Lucas seconded the motion. Motion carried unanimously.

Topic: Helios Symposium

Discussion: Trustee Stevens, a committee member of the Helios Symposium, discussed that this year's 10th Helios Symposium will be the last under Nick Helios' name. The committee is looking to take resources from the last 10 years and award scholarships for students looking to move forward to a 4-year school. Invited those who wished to attend to register for the event taking place on Thursday, August 14, 2025, at the University of New Hampshire (UNH).

Topic: Chancellor Rubinstein's Update

Discussion: Chancellor Rubinstein provided an update on the progress that is being made based on the Board's Charge to the Chancellor and the Senior Leadership Team. The Academic Governance Council, in collaboration with the system Vice Presidents of Academic Affairs will focus on key areas including Advising, Early College, and ONE-NHCC. Chancellor Rubinstein also provided a list of priorities and areas of focus for Annual Year 2026.

With no other business to discuss, the meeting adjourned at 1:30pm.

Respectfully submitted,

Hayley Hawksley
Administrative Assistant