



**Board of Trustees Assets and Resources Committee**  
NHTI - Concord's Community College, Grappone Hall 106  
Thursday, December 12, 2024

**Attendees:** Committee Chair Trustee Gregory C. Eastman, Trustee Richard Ackerman, Trustee Geoffrey Kennedy, Trustee Chris Dodge, and LRCC President Patrick Cate, Chief Information Officer Barbara Spada, Chief Operating Officer Fields

**Regrets:** Trustee Darrin Daniels

**Meeting Minutes:**

Committee Chair Eastman opened the meeting at 12:58pm.

**Approval Items:**

1. Trustee Ackerman motioned to approve the 9/19/2024 meeting minutes as presented, Trustee Kennedy seconded the motion. Motion carried unanimously.

**Update Items:**

1. Chief Information Officer (CIO) Spada went over a series of Information Technology updates. They conducted a phishing test that went well, out of 2,549 emails there were approximately 200 clicks. They also sent out a survey to all CCSNH employees that came back with over 90% of respondents being satisfied with the IT services. She also let the group know that the consolidation of academic software across the system has saved approximately \$12,000.00.

CIO Spada let the committee know that the version of Banner the system is currently using is going to lose all support in September 2025. While they are looking at their options she would like to consider moving to a cloud-based solution. The current system is running on aging infrastructure.

2. Director Matt Moore gave an update on the capital budget process and an overview of current projects throughout the system.
3. Chancellor Rubinstein let the group know that the initiative to centralize the automated technologies is still under way, and there is a bill coming that will create a space for multiple institutions to share space. ARMI, a current CCSNH partner is also participating in this project, and he will share more information as it comes.

With no further business the meeting was adjourned at 1:20pm.

Respectfully submitted,  
Cassandra Hoefs  
Executive Assistant to the Chancellor and the Board of Trustees