



Board of Trustees Audit and Risk Committee

Thursday, December 14, 2023

NHTI - Concord's Community College | Grappone Hall 106

Attendees: Chair Tricia H. Lucas, Trustee Geoffrey Kennedy, Director Ann-Marie Hartshorn, Director Jason Bishop

Regrets: Trustee John T. Stevens, Trustee Stephen J. Ellis

Meeting Minutes

Committee Chair Lucas called the meeting to order at 2:20pm by welcoming new member Trustee Kennedy.

Approval of the previous minutes was put on hold because the quorum was not met for this meeting.

Committee Chair Lucas handed the meeting over to Director Hartshorn and Director Bishop for updates from the System Office. Director Hartshorn announced that a new Title IX Coordinator has been hired. The new Title IX Coordinator will be taking back the Title IX work that she has been doing as well as some of the 188H reporting and tracking.

Director Bishop has been doing insurance site visits throughout the system. So far there have only been minor findings. He also mentioned that Trustee Stevens and Chancellor Rubinstein have requested an audit of each of the campus safety departments.

The meeting adjourned at 2:37pm.

Respectfully submitted,

Cassandra Hoefs
Executive Assistant to the Chancellor and the Board of Trustees