



Board of Trustees Student Success Committee

Thursday, September 21, 2023

NHTI - Concord's Community College, Grappone Hall 106

Attendees: Trustee Richard Akerman (Chair), Chancellor Mark Rubinstein (Staff Lead), Trustee Will Cunningham, Trustee Kimberly Eckenrode, Trustee Tricia H. Lucas, RVCC President Alfred Williams IV, and NCC President Lucille Jordan

Regrets: Trustee Christopher Dodge, Trustee Sharon D. Harris (Vice Chair)

Guests: Trustee Alison Stebbins, Trustee Deanna Jurius (Dee), Trustee Donnalee M. Lozeau, Trustee Edwin O. Smith, Trustee Geoffrey Kennedy, Trustee Gregory C. Eastman, Trustee Katharine Bogle Shields, Trustee Nick Toumpas, Trustee Stephen J. Ellis, Trustee Tiffany Eddy, LRCC Interim President Patrick Cate, NHTI President Patrick Tompkins, MCC President Brian Bicknell, WMCC Interim President Melanie Robbins, GBCC President Cheryl Lesser, Director Ann-Marie Hartshorn, Chief Information Officer Barbara Spada, Director Jason Bishop, Director Matt Moore, Director Sara Sawyer, Chief Operating Officer Scott Fields, Executive Director Tim Allison, WMCC Vice President of Academic Affairs Kristen Miller

Meeting Minutes:

Committee Chair Akerman called the meeting to order at 1:37pm and was welcomed as the new Student Success Committee chair. He has been working with Board Chair Shields, Chancellor Rubinstein, President Jordan, and President Williams to figure out what is important and how to best meet the charge of the committee.

Requested Action Items:

1. Approval of the minutes from the June 15, 2023, meeting.
 - a. President Williams motioned to approve the minutes pending an edit from Trustee Cunningham, President Jordan seconded the motion. Motion passed unanimously.
 - i. Edit: Trustee Cunningham's name was listed in two places.

Update Items:

1. Course Access Project Update - Chief Information Officer (CIO) Spada
 - a. CIO Spada gave an update on where they stand with the Course Access Project, gave an overview of how they got to this point, and went over the next steps to make this project more scalable.
 - b. Next steps will include common course titles, descriptions, numbers and subject codes. NCC's Vice President of Academic Affairs Robyn Griswold has the faculty discipline teams throughout the system working on this project with their faculty and they will be bringing their recommendations through their respective Curriculum Committees for alignment.
 - i. Over the last year there have been more than 80 equivalencies found.

Discussion Items:

1. Lumen Learning Faculty Fellows Program

- a. President Jordan introduced Vice President Jenn Cournoyer from RVCC and Vice President Robyn Griswold from NCC to discuss Lumen Learning.
 - b. VP Cournoyer and VP Griswold felt the pilot of this program went very well. Throughout the last year 20 RVCC and NCC faculty participated in the Lumen Learning Faculty Fellows Program by completing Lumen Circles (*9-week online courses*). This was an opportunity that really engaged faculty in a community where they could learn and experiment with other faculty from all over. They described how this sort of professional development creates the opportunity to build a positive campus culture and connect faculty throughout the system, and they are hoping to open it to the other campuses.
 - i. Trustee Toumpas asked if they had measured a direct impact on Student Success, and they have seen a marked improvement in student evaluations for faculty who participated.
2. Committee Chair Akerman posed the question, "how do we define student success?".
- a. There were several answers including graduation rates, retention, employment, goal completion (*including transfer*), creating confidence, and learning outcomes. He would like to propose reviewing and adjusting the committee's charge to include some of those items as they are pivotal to defining student success.
3. Future agenda items:
- a. VPAA's and VPASA's report out on the alignment of courses for the Course Access Project.
 - b. Moving forward with Lumen Learning.
 - c. Would like to bring in more student success stories like the RVCC Alumnus from 1984 who now works for the National Science Foundation and came to speak with students whose were in the position she found herself in when she was there.
 - d. Dual credit courses and their impact on high school students.

With no further business brought forward President Williams motioned to adjourn, President Jordan seconded the motion. Motion passed unanimously; meeting adjourned at 2:57pm.

Respectfully submitted,

Cassandra Hoefs
Executive Assistant to the Chancellor and the Board of Trustees