

# Assets and Resources Committee

CCSNH Board of Trustees

Thursday, September 21, 2023

**Time:** TBD

**Location:** NHTI - Concord's Community College, Grappone Hall 106

**Members:** Trustee Eastman (Chair), Trustee Daniels, Trustee Slovenski, Trustee Ackerman, Interim President Cate (LRCC), President Tompkins (NHTI), and Chief Information Officer Spada

**Charge:** The Assets and Resources Committee shall have responsibility for, and make recommendations to the Board on, matters relating to coordination of policy and planning with respect to the tools necessary to support student success including, but not limited, to:

- i. Human Resources
- ii. Safety and Security (loss and hazard prevention, preparedness and response)
- iii. Enterprise IT
- iv. Facilities (capital planning and development); and
- v. Communications (external and internal).

## Agenda

### Requests for Approval:

1. Approval request for the June 15, 2023 Minutes (Chair Eastman)
  - a. Requested motion to approve the minutes from the June 15, 2023 committee meeting as presented.
2. Approval request to award system-wide contract for facilities inventory software
  - a. Requested motion to recommend the awarding of 3-year contract to Brightly Software Inc. to the Finance Committee for consideration, total contract not to exceed \$282,610.00.
3. Approval request for NHTI to use reserves to install generators to power residence halls during outages.
  - a. Requested motion to recommend the use of reserves to the Finance Committee, not to exceed \$300,000.00.
4. Approval request for WMCC to sell a portion of Littleton Academic Center property.
  - a. Requested motion to sell the .08 acres of land on WMCC's Littleton campus to Champagne Irrevocable Trust for \$1.00 and making permanent the proposed lot line adjustment.

**Update Items:**

1. Information Technology Update - Chief Information Officer Spada
2. Facilities Update - Chief Operating Officer Fields and Director Moore
3. Human Resources Update - Director Sawyer

**Discussion Items:**

1. Other Business