

BID # CHA23-05

ADDENDUM NUMBER 05
REQUEST FOR PROPOSALS FOR:
APPRENTICESHIP BUILDING AMERICA
(ABA) GRANT PARTNER
2/27/2023

TO: ALL CONTRACT BIDDERS OF RECORD

This Addendum forms a part of the Contract Documents and modifies the Request for Proposals dated January 31, 2023, with amendments and answers to bidder questions noted below. This Addendum consists of a total of two (2) page.

BIDDER QUESTIONS

1. Could a school district be the lead applicant or only a partner?
 - a. The RFP is open to employers, industry associations, community/nonprofit organizations, and any combination of those. A school/district could definitely be the lead applicant and would need to have industry commitment letters and a strategy for how to connect with their partners and focus populations.
2. Can the RA program be expanded to the high-tech field?
 - a. Yes, IT is one of the sectors the grant is focused on.
3. Do new locations count as a new/expanded RA program?
 - a. Expansion of a program is defined as follows: 1) the addition of new industries, 2) the addition of new occupations, and 3) the addition of new employers to an existing RAP as evidenced by an Appendix D (i.e., Employer Acceptance Agreement)
4. Define the re-entry population.
 - a. Re-entry to the community for individuals involved in the criminal justice system.
5. Is the SAE20 grant part of the RFP?
 - a. It is not part of the RFP but can be leveraged in a proposal.
6. Who can initiate the grant request?
 - a. The RFP can be initiated by employers, industry associations, community/nonprofit organizations, and any combination of those.
7. What is the target audience for pre-apprenticeship?
 - a. High School students and adult learners.
8. Can the funds be used to develop specific curriculum?
 - a. Yes
9. Are you able to tell me if anyone in a particular industry has expressed interest in participating in the grant?
 - a. We are not able to share who has expressed interest in submitting a proposal.
10. I pulled up a curriculum from 2021. Do you think this is a viable tool to use when thinking about pre-apprenticeship?
 - a. We are not able to review or comment on specific materials for potential bidders. However, in general terms, any and all crosswalks of curriculum for the intent of developing pre-apprenticeships and registered apprenticeships are useful tools.
11. Is the contract timeframe required to be April-April or is there a possibility to be September-September or something like that?



- a. The contracts will be written for April to April and there is not another option at this time. However, contract extensions without additional funding will be considered based on progress towards deliverables.
- 12. Can you explain what the statement potential bidders means?
 - a. The RFP process is to establish contracts between the Community College System and potential partners (e.g. Employers, Groups of Employers, Industry Organizations and Community Partners) to expand the infrastructure of Registered Apprenticeships in NH. Because these are contracts, the applicants for funding are considered “potential bidders” but the purpose is to develop and expand Pre-Apprenticeship and Registered Apprenticeships.
- 13. Do you have sample community partner letters?
 - a. We are not able to provide a sample letter because each applicant/bidder’s tier, program and chosen strategy will be very different.
- 14. I noticed the Tier 1 requires new apprentices served to be 20 and new pre-apprentices served 30. Is this all at one time or can it be spread out of time? The # of apprentices served is pretty high for smaller companies.
 - a. The contract is for 12 months so the numbers can be spread out over that time period. This is a great opportunity for smaller companies in all sectors who could potentially work together in a consortium approach.

**Acknowledge receipt of this Addendum with the Proposal Form.
Failure to do so may disqualify the Bidder.**

NOTE: IN THE EVENT THAT YOUR BID HAS BEEN SENT TO THIS OFFICE PRIOR TO RECEIVING THIS ADDENDUM, RETURN THE ADDENDUM WITHIN THE SPECIFIED TIME WITH ANY CHANGES YOU MAY WISH TO MAKE AND MARK ON THE REMITTANCE ENVELOPE BID INVITATION NUMBER AND OPENING DATE. RETURNED ADDENDA WILL SUPERSEDE PREVIOUSLY SUBMITTED BID.

Bidder _____

By _____ Date _____
(This Document Must Be Signed)

Name _____
(Please Print or Type Name)