



## **Governance Committee Meeting**

### **CCSNH BOARD OF TRUSTEES**

#### **Meeting of April 21, 2022**

**Attending:** Trustee Hollie Noveletsky (Chair), Trustee Kathy Shields, Trustee Donnalee Lozeau, GBCC President Cheryl Lesser, CCSNH Chancellor Mark Rubinstein, CCSNH Executive Director of Government Affairs and Communications Shannon Reid, CCSNH Chief Advancement Officer Tim Allison (CCSNH, videoconference)

Chair Noveletsky called the meeting to order at 4:15 pm in 301 Grappone Hall, NHTI, Concord, NH.

#### Meeting Minutes of February 17, 2022

**VOTE:** The Committee, on motion of Ms. Lozeau and seconded by Ms. Shields, voted unanimously to approve the minutes of the February 17, 2022 meeting as written.

#### Update on Board Membership

Trustee Steve Ellis' reappointment to the board was recently confirmed, and a nomination for the health sector representative was approved at the last Governor and Council meeting.

Discussion followed regarding the process the committee will follow for reappointments next year. Starting six months before appointments expire, the Governance Committee Chair will contact trustees whose terms are expiring, then notify the Board Chair which trustees are interested in reappointment, which the Board Chair will communicate to the Governor's Office. The CCSNH Executive Assistant will follow up with trustees who are interested in being reappointed, with instructions for submitting their letter and resume directly to the Governor's Office. When new trustees are appointed, the CCSNH Executive Director of Government Affairs and Communications will do a press release.

#### Board Self-Assessment Survey

The board self-assessment survey will be sent in early May, with a reminder at May board meeting, for the committee to assess in June and bring to the board in July.

#### Diversity Survey

The approved diversity survey questions will be incorporated into the annual self-interest questionnaire sent to the board every July.

#### New Trustee Onboarding and Orientation

The committee discussed updating materials that are given to new trustees at their start, including information on Robert's Rules, funding, hierarchy and organization, strategic plan, recent financials and the recently completed audit, internal organization, student profile, and more current background materials on the community college landscape.



Trustee Engagement

The committee discussed ways to better engage trustees now that more in-person meetings and events are being held.

Committee Workplan

The committee will discuss board education and development at the next meeting.

Other Business

The committee discussed the need for regular review of board policies, and it was suggested that the best approach may be for each committee to review their respective policies.

No further business was brought forward. The meeting adjourned at 5:17 pm.

Respectfully Submitted,

Meghan Eckner  
Chief of Staff; Executive Assistant to the Chancellor & Board of Trustees