



## **Facilities and Capital Budget & Finance Joint Committee**

CCSNH BOARD OF TRUSTEES

Meeting of January 23, 2018

**Present:** Trustee Kathy Shields, Trustee Edwin Smith, Trustee Steven Guyer (teleconference), Trustee Allen Damren, Trustee Connie Roy-Czyzowski, Trustee Tricia Lucas (teleconference), Trustee Alison Stebbins (teleconference), Interim President Charles Lloyd, President Lucille Jordan, Associate Vice Chancellor Charles Ansell, Director of Facilities Matt Moore

**Regrets:** Trustee Richard Heath, Trustee Kim Trisciani, Trustee Stephen Ellis, Trustee Bob Duhaime

**Others in Attendance:** Shannon Reid (System Office), President Susan Huard, President Susan Dunton, CFO Melanie Kirby (NHTI), CFO Lynn Moore (WMCC), CFO Kelly Chapman (MCC), CFO Andrea Allbee (RVCC), Business Affairs Officer Marsha Bourdon (LRCC), Kim Brent (System Office)

Chair Shields called the joint meeting to order at 9:39 am in the Maine Room, Northeast Delta Dental Conference Center, Two Delta Drive, Concord, NH.

### Capital Budget

Ms. Reid presented the FY20-21 capital budget to the Finance and Facilities Board Committees. Ms. Reid discussed the timeline of the full capital budget process and reviewed the identified priorities of critical maintenance, security, master plans, IT infrastructure, industry pathway programs, the NHTI Farnum renovation, and the Littleton initiative. Mr. Ansell discussed the importance of aligning the capital budget request with the priorities set by strategic planning, financial sustainability, and the LBA performance audit.

The Committee discussed the information included in the statements prepared for the request. Mr. Smith suggested including the ages of the items flagged for replacement in the critical maintenance request. Ms. Shields and committee members discussed the need for the Farnum renovation to produce a space that can be used in a way that is closely aligned with the strategic plan.

### **Facilities and Capital Budget Committee:**

**VOTE:** On motion of Trustee Smith and seconded by Trustee Guyer, the Facilities and Capital Budget Committee voted unanimously to approve the FY20-21 Capital Budget request as presented.

### **Finance Committee:**

**VOTE:** On motion of Trustee Damren and seconded by Trustee Roy-Czyzowski, the Finance Committee voted unanimously to approve the FY18-19 Budget request as presented.

No further business was stated. The Joint Committee meeting adjourned at 10:34 am for a Finance Committee meeting.

Respectfully Submitted,

Meghan Eckner  
Executive Assistant to the Chancellor and Board of Trustees