

## Facilities and Capital Budget Committee

CCSNH BOARD OF TRUSTEES

Meeting of January 23, 2018

**Present:** Trustee Kathy Shields, Trustee Edwin Smith, President Lucille Jordan, Trustee Steven Guyer (teleconference), Associate Vice Chancellor Charles Ansell, Director of Facilities Matt Moore

**Regrets:** Trustee Richard Heath, Trustee Kim Trisciani, Trustee Stephen Ellis

**Others in Attendance:** Trustee Allen Damren, Shannon Reid (System Office), President Susan Huard, President Susan Dunton, Interim President Charles Lloyd, CFO Melanie Kirby (NHTI), CFO Lynn Moore (WMCC), CFO Kelly Chapman (MCC), CFO Andrea Allbee (RVCC), Business Affairs Officer Marsha Bourdon (LRCC), Kim Brent (System Office)

Chair Shields called the meeting to order 9:02 am in the Maine Room, Northeast Delta Dental, Conference Center, Two Delta Drive, Concord, NH.

### Approval of Meeting Minutes

**VOTE:** The Committee, on motion of Mr. Smith and seconded by Mr. Guyer, voted unanimously to approve the November 20, 2017 and December 7, 2017 facilities meeting minutes as written.

### Update on Key Areas from Capital Development and Accounting

Mr. Moore briefly updated the Committee on the key areas of capital development and accounting, explaining that the NHTI Grappone Center addition will be funded by combining FY13 and FY17 funding. Mr. Moore also noted that \$200,000 remains this year for infrastructure HVAC analysis.

### CCSNH Facility Security Tracker

Mr. Moore reviewed the security tracker with the committee. All projects listed are complete or near complete, including the Nashua Community College security renovation project.

### Other Business

Mr. Ansell and Mr. Moore will discuss master planning at the next Facilities Committee meeting.

No further business was stated. The meeting adjourned at 9:28 am.

Respectfully Submitted,

Meghan Eckner

Executive Assistant to the Chancellor and Board of Trustees