



## **Assets and Resources Committee**

CCSNH BOARD OF TRUSTEES

Meeting of September 19, 2019

**Present:** Trustee Kathy Shields (Chair), Trustee Richard Killion, Trustee Darrin Daniels, LRCC President Larissa Baia, GBCC Interim President Cathryn Addy, CCSNH COO Charles Ansell, CCSNH Director of Facilities Matt Moore, CCSNH Director of Human Resources Sara Sawyer, CCSNH Executive Director of Government Affairs and Communications Shannon Reid

**Regrets:** Trustee Richard Heath, Trustee Kim Trisciani

**Others in Attendance:** CCSNH Legal Counsel Jeanne Herrick

Chair Shields called the meeting to order at 11:07 am in the Chancellor's Office Conference Room, NHTI, Concord, NH.

### Approval of June 20, 2019 Minutes

**VOTE:** The Committee, on motion of Mr. Killion and seconded by Mr. Daniels, voted unanimously to approve the minutes of June 20, 2019 meetings as written.

### Framework for Assets and Resources Focus Areas Related to Other Board Committees

Mr. Ansell provided an overview of the framework for the Assets and Resources focus areas in relation to the work of the other committees. The Assets and Resources Committee comprises facilities, human resources, information technology, and internal communications. Operationally, the Student Success Committee provides to the Assets and Resources Committee the problems that enabling operations must solve.

### HR Update

Sibson Consulting was contracted to facilitate a preliminary discussion about human resources, to help leadership understand current HR operations at CCSNH and potential models used for other organizations, to inform consideration of which functions should be centralized and which should reside at colleges. An update will be provided at the next committee meeting in December.

### Master Planning

Mr. Ansell and Mr. Moore provided an overview and timeline of the master planning process for CCSNH colleges. Discussion followed regarding the link between strategy and capital planning and the need to ground the master plan in the strategic plan in a process that prioritizes programmatic and academic needs first. The master plans will inform upcoming legislative requests, and at the next committee meeting in December, CCSNH will provide college report-outs on the planning process that consistently ensures that strategy, student service, and academic portfolio dictate considerations and issues of growth, enrollment capacity, space use, renewal of existing assets, property acquisitions, and availability of capital.



Executive Session

Mr. Moore left the meeting before the committee entered executive session at 11:57 am. No votes were taken in the executive session, and the committee returned to public session at 1:07 pm.

**VOTE:** The committee, on motion of Interim President Addy and seconded by Mr. Daniels, voted unanimously by roll call to seal the minutes, as divulgence of the information presented would render the proposed action ineffective, under RSA 91-A:3, III, until such time the aforesaid circumstances no longer apply.

Other Business

No further business was stated. The meeting adjourned at 1:07 pm.

Respectfully Submitted,

Meghan Eckner  
Executive Assistant to the Chancellor and Board of Trustees