



**Executive Committee**  
**CCSNH BOARD OF TRUSTEES**  
**Meeting of March 25, 2021**

**Present (teleconference):** Trustee Kathy Bogle Shields (Chair), Trustee Paul Holloway, Trustee Robert Baines, Trustee Edwin Smith, Trustee Alison Stebbins, Trustee Tricia Lucas, Trustee Steve Rothenberg, Interim Chancellor Susan Huard

**Others Attending (teleconference):** Trustee Hollie Noveletsky, Trustee Steve Slovenski, Trustee Sharon Harris, Commissioner Frank Edelblut (Department of Education), Jonathan Melanson (Governor's Office), President Brian Bicknell (MCC), President Lucille Jordan (NCC), President Gretchen Mullin-Sawicki (NHTI), President Alfred Williams (RVCC), Interim President Cathryn Addy (GBCC), CCSNH Executive Director of Government Affairs and Communications Shannon Reid, CCSNH Chief Operations Officer Scott Fields, CCSNH Interim CHRO Monica Bradley, CCSNH Chief Advancement Officer Tim Allison

Chair Shields called the telephonic meeting to order at 10:03 am. Regarding the conduct of a telephonic meeting and counting all members toward the quorum requirement whether or not physically present in the meeting location, the Chair declared an emergency meeting in order to follow social distancing guidelines related to the current public health crisis, pursuant to RSA 91-A: 2 (III)(b).

Approval of the Meeting Minutes

**VOTE:** The Committee, on motion of Ms. Stebbins and seconded by Mr. Holloway, voted unanimously by roll call to approve the minutes of the meetings on December 18, 2020 and March 16, 2021.

Committee Updates

- **Student Success Committee:** Mr. Rothenberg reported that the last committee meeting focused on increasing board knowledge around student success, themes around transfer and remote learning.
- **Assets & Resources Committee:** The committee will recommend for board approval the proposed board strategic priorities and the compensation and classification study philosophy statement.
- **Finance Committee:** Ms. Stebbins reported that CCSNH's financial position will be stronger than expected due to federal funding and the careful stewardship and expense management at the colleges. The committee recently approved NHTI's 1-year contract extension with Chartwells and room and board fees. The committee reviewed goals for the year and approved the hiring of project managers to complete constructions projects by the federal funding deadline.
- **Audit Committee:** Ms. Lucas reported that the external audit cycle has begun, and BerryDunn provided an overview of the audit timeline and process to the committee. Ms. Hartshorn provided updates on ongoing internal audits, and Mr. Bishop provided an update on campus safety and risk assessment and on a statutory change effected in January, 188-H, regarding sexual misconduct at institutions of higher education.
- **Governance Committee:** Mr. Baines reported that board self-assessment, board diversity, and board engagement have been added as goals for the committee this year. The committee developed a board diversity statement that will be brought to the full board for approval in April.



#### Performance Evaluations

The Chancellor will provide a summary of preliminary annual performance evaluations of direct reports at the next quarterly meeting of the executive committee.

#### Search Updates

The CCSNH Chancellor Search Committee is currently reviewing applicant information and will meet again in April to develop a list of candidates to move forward to the next round.

Ms. Harris reported that the GBCC Presidential Search Committee has narrowed down the pool to eleven candidates who will present to the committee as a next step in the search process. On-campus visits will be scheduled for April 7 and April 9.

#### Legislative Update

Ms. Reid reported that House Finance Division II voted to adopt an amendment to the merger section of House Bill 2 that will set up a commission to assess the proposed higher education merger. After the full budget to the Finance Committee, it will be presented to the full House before being approved and crossing over the Senate.

Discussion followed regarding the importance of ensuring board members have accurate, up-to-date information.

#### Other Business

Chair Shields reported that Mr. Baines has accepted the position of Vice Chair of the Board of Trustees.

No further business was brought forward. The meeting was adjourned at 11:16 am.

Respectively Submitted,

Meghan Eckner  
Executive Assistant to the Chancellor and Board of Trustees