



## **Governance Committee Meeting**

**CCSNH BOARD OF TRUSTEES**

**Meeting of September 17, 2020**

**Attending** (*teleconference/ videoconference*): Trustee Robert Baines, Trustee Megan Elwell, Trustee Hollie Noveletsky, NHTI President Gretchen Mullin-Sawicki, CCSNH Board of Trustees Chair Jeremy Hitchcock, Jeanne Herrick (CCSNH), Tim Allison (CCSNH)

Chair Baines called the meeting to order at 8:00 am in the Chancellor's Office conference room, NHTI campus in Concord, NH. Regarding the conduct of a telephonic meeting and counting all members toward the quorum requirement whether or not physically present in the meeting location, the Chair declared an emergency meeting in order to follow social distancing guidelines related to the current public health crisis, pursuant to RSA 91-A: 2 (III)(b).

### Meeting Minutes

**VOTE:** The Committee, on motion of President Mullin-Sawicki and seconded by Ms. Noveletsky voted unanimously by roll call to approve the minutes of the June 18, 2020 meetings as written.

### Board Membership Update

Ms. Herrick provided an update on board membership. Currently there is one vacancy in the healthcare sector and two vacancies in the public sector. Trustee Freeborn's term as employee trustee will end in November, and the next employee trustee will be chosen from Manchester CC. The college has presented two candidates to the Governor.

Mr. Hitchcock provided an overview of the nomination process for the board, including the current need to find more representation from Nashua, the K-12 system, and the healthcare sector. President Mullin-Sawicki will ask Nashua CC President Jordan for suggestions for healthcare sector nominees, and Mr. Baines will look for nominees from the K-12 system.

### Slate of Officers for 2020-2021

The committee reviewed the results of the interest questionnaire distributed to the board in July, for the purpose of recommending a slate of officers to the board at the board meeting in October.

**VOTE:** The Committee, on motion of President Mullin-Sawicki and seconded by Ms. Noveletsky, voted unanimously by roll call to recommend the slate of officers to the Board for approval at the October 15, 2020 meeting:

- Chair: Jeremy Hitchcock
- Vice Chair: Kathy Bogle Shields
- Treasurer: Alison Stebbins
- Secretary: Edwin Smith



#### Draft Strategic Planning Policy

Ms. Herrick presented a draft policy on strategic planning for the board. President Mullin-Sawicki suggested adding a mention of purpose, alongside vision, in the policy. Ms. Herrick will research the need for including the annual approval of college mission statements in the policy.

**VOTE:** The Committee, on motion of President Mullin-Sawicki and seconded by Ms. Elwell, voted unanimously by roll call to recommend to the full Board of Trustees the strategic planning policy as revised.

#### CCSNH Board Self-Assessment Survey Process

Ms. Herrick provided an overview of the bi-annual self-evaluation process. The last self-assessment was administered by the Governance Institute for Student Success (GISS) in 2018, and Mr. Hitchcock noted his preference for benchmarking and continuing with the same process as the last self-evaluation. Ms. Herrick will research the cost of and timing of engaging with ACCT again for the next self-assessment.

#### Other Business

No further business was brought forward. The meeting adjourned at 8:44 am.

Respectfully Submitted,

Meghan Eckner  
Executive Assistant to the Chancellor and Board of Trustees