



## **Student Success Committee**

### **CCSNH BOARD OF TRUSTEES**

**Meeting of June 18, 2020**

**Attending (teleconference):** Trustee Steve Rothenberg (Chair), Trustee John Calhoun, Trustee Stephen Freeborn, Trustee Jeff Cozzens, Trustee Sharon Harris, RVCC President Alfred Williams, NCC President Lucille Jordan, Christopher Way (BEA), CCSNH Interim Chancellor Susan Huard, CCSNH COO Charles Ansell, CCSNH Executive Director of Government Affairs and Communications Shannon Reid, CCSNH Director of DOE and College Access Programs Beth Doiron, NHTI President Gretchen Mullin-Sawicki, NHTI Professor Deborah Remillard, CCSNH Chief Advancement Officer Tim Allison

**Regrets:** Commissioner Frank Edelblut

Committee Chair Rothenberg called the meeting to order at 9:02 a.m. in the Chancellor's Office Conference Room, NHTI, Concord, NH. The chair declared an emergency meeting in order to follow social distancing guidelines related to the current public health crisis, pursuant to RSA 91-A: 2 (III)(b).

#### Approval of April 17, 2020 Minutes

**VOTE:** The Committee, on motion of Mr. Calhoun and seconded by Mr. Freeborn, voted unanimously by roll call to approve the minutes of the April 17, 2020 meeting as written.

#### Academic Program Proposal

Professor Deborah Remillard (NHTI) presented two programs for approval by the committee:

- New Degree: NHTI A.A. Communications
- New Degree: NHTI A.S. Child and Family Studies

Mr. Calhoun noted his appreciation of the thorough proposals, including the informative market analysis, that were submitted to the committee.

**VOTE:** The Committee, on motion of Mr. Calhoun and seconded by President Jordan, voted unanimously by roll call to recommend to the Board of Trustees the NHTI A.A. Communications proposal as presented.

**VOTE:** The Committee, on motion of President Jordan and seconded by President Williams, voted unanimously by roll call to recommend to the Board of Trustees the NHTI A.S. Child and Family Studies proposal as presented.

President Jordan stated that the VPAA's have thoroughly vetted the proposed program elimination for the WMCC Office Management Medical program.

**VOTE:** The Committee, on motion of President Jordan and seconded by Mr. Calhoun, voted unanimously by roll call to recommend to the Board of Trustees the elimination of the WMCC Office Management Medical program as presented.

Professor Remillard left the meeting at 10:23 am.



### Update on COVID-19 Planning

Interim Chancellor Huard provided an update on COVID-19 planning at the system. Following all CDC and state guidelines, CCSNH colleges have started administering on-site classes for courses that require in-person instruction. The colleges are actively planning for the fall, working closely with the state on reopening plans that are close to being finalized. The colleges will decide the specifics of their reopening plans for the fall.

Mr. Ansell provided an update on enrollment for the fall, which has declined compared to this time last year. CCSNH may be able to close the gap as the term approaches, as the system is ahead of the national trend for summer enrollment. Marketing efforts have been focused on targeting specific population segments, including students attending four-year universities and students considering gap years. President Jordan noted that because community college students are high-touch, virtual tours and other recruiting efforts have been challenging for them. Bringing students to campus for socially distanced tours will better support recruitment efforts.

The CARES Act Higher Education Emergency Relief Fund (CARES) provided CCSNH \$3m from the federal government and the Governor's Office for Emergency Relief and Recovery (GOFERR) granted \$5m to CCSNH for institutional support. These funds will be used to cover expenses related to COVID-19 such as personal protective equipment (PPE), supplemental instruction, and technology, but not tuition assistance at a time when it is estimated that half of community college students have lost their jobs. Ms. Reid has been working closely with the Governor's Office to bring their attention to the CCSNH and the state's need for tuition assistance. Interim Chancellor Huard reported that additional funds are also needed to pay for the technology and additional instructional hours needed to complete spring courses this summer. Discussion followed regarding emergency aid and scholarship that the colleges have provided to students. The committee thanked the presidents and their colleges for their work supporting student success, from seeking tuition assistance to providing emergency aid relief.

### Shared Resources

Interim Chancellor Huard provided an overview of shared program models. President Jordan discussed the Fire Science and LPN programs at Nashua Community College, whose students were able to take required courses at Lakes Region CC to complete their program. Similarly, the River Valley CC LPN program will also incorporate courses from Lakes Region CC.

RVCC President Williams provided an update on the River Valley CC-CTE co-location model. Discussion followed on the need to develop a framework for co-location models that will work well for the colleges going forward.

The committee discussed challenges for students taking online courses, including the need to be able to provide letter grades to students from one college taking online courses at another community college.

Ms. Reid provided an update on marketing efforts across the system. Marketing efforts during this time include developing virtual campus tours, a shared procurement effort to redesign the college websites, and a summer campaign designed to provide a foundation and to supplement college efforts to promote their respective programs. Marketing challenges include ensuring that system-level marketing efforts complement the colleges' individual marketing efforts. Mr. Way suggested that CCSNH work closely with state agencies on coordinated marketing efforts, and the committee discussed the need for a centralized marketing strategy document.



Interim Chancellor Huard reported that a document was recently released on the synergies work that CCSNH and USNH have undertaken to save money, improve student services, and further researching ideas such as co-location.

No further business was stated. The meeting adjourned at 10:34 am.

Respectfully Submitted,

Meghan Eckner  
Executive Assistant to the Chancellor and Board of Trustees