



Governance Committee Meeting

CCSNH BOARD OF TRUSTEES

Meeting of June 18, 2020

Attending (*teleconference/ videoconference*): Trustee Richard Killion, Trustee Robert Baines, Trustee Megan Elwell, NHTI President Gretchen Mullin-Sawicki, Jeanne Herrick (CCSNH), Tim Allison (CCSNH)

Regrets: Trustee Steven Hattamer

Chair Killion called the meeting to order at 8:01 am in the Chancellor's Office conference room, NHTI campus in Concord, NH. The chair declared an emergency meeting in order to follow social distancing guidelines related to the current public health crisis, pursuant to RSA 91-A: 2 (III)(b).

Meeting Minutes

VOTE: The Committee, on motion of Mr. Baines and seconded by President Mullin-Sawicki, voted unanimously by roll call to approve the minutes of the March 19, 2020 meetings as written.

Board Membership Update

Mr. Killion provided an update on board membership. Mr. Killion has accepted a new position in Florida and will therefore leave the board at the end of the month, upon leaving the state. Mr. Baines has been appointed the new chair of the Governance Committee following Mr. Killion's departure.

Currently there is one vacancy in the healthcare sector, Mr. Hattamer's former seat, one opening for Mr. Killion's seat, and potentially one opening for Mr. Slovenski's seat. Discussion followed regarding the need to find trustees from the Nashua area.

Manchester CC will select the next employee representative in the Fall.

Discussion followed regarding Mr. Killion's experience managing the trustee appointment process with the Governor's Office, which Mr. Baines will begin to manage following Mr. Killion's departure.

Faculty Emeritus Proposal

NHTI President Gretchen Mullin-Sawicki presented on behalf of the presidents a faculty emeritus proposal to acknowledge and recognize retired faculty. Proposed criteria for eligible faculty include:

- The faculty member will have earned the rank of professor.
- The faculty member will have served a minimum of ten years as a member of the full-time faculty.
- The faculty member will be recognized by peers and supervisors as having made an outstanding contribution to the quality of instruction.
- The faculty member will have made substantial contributions to the community, profession, or discipline of the faculty member.



The committee discussed the proposed internal process for submitting a nomination for the Board of Trustees to approve, as well as the privileges that would come with the title. There are no official responsibilities or compensation.

VOTE: The Committee, on motion of Mr. Baines and seconded by Ms. Elwell, voted unanimously by roll call to recommend the proposal as presented to the full Board of Trustees.

Mr. Killion will present the proposal to the Executive Committee next week, in preparation for a vote at the full board meeting in July.

Develop Annual Slate of Nominees for Board Officers

Mr. Killion reviewed the process for creating a slate of officers to be presented to the full board for approval at the October board meeting.

VOTE: The Committee, on motion of Mr. Baines and seconded by Ms. Elwell, voted unanimously by roll call to approve the draft board interest questionnaire as to be discussed at the board meeting in July.

Trustee Education and Development

Mr. Baines suggested that self-reflection be included in the bi-annual self-evaluation process.

The trustee mentor program was initiated last fall, to offer additional support and resources to new trustees. Mr. Killion suggested that Ms. Elwell serve as a mentor to the new student trustee from Nashua CC. Mr. Killion will send the current list of mentors to Mr. Baines, so that the committee can continue to manage the program after his departure.

Other Business

The committee thanked Mr. Killion for his leadership and service.

No further business was brought forward. The meeting adjourned at 8:50 am.

Respectfully Submitted,

Meghan Eckner
Executive Assistant to the Chancellor and Board of Trustees