



Governance Committee Meeting

CCSNH BOARD OF TRUSTEES

Meeting of March 19, 2020

Attending: Trustee Richard Killion, Trustee Megan Elwell, NHTI President Gretchen Mullin-Sawicki, Jeanne Herrick (CCSNH)

Regrets: Trustee Steven Hattamer

Chair Killion called the meeting to order at 8:01 am in the Chancellor's Office conference room, NHTI campus in Concord, NH. The chair declared an emergency meeting in order to follow social distancing guidelines related to the current public health crisis, pursuant to RSA 91-A: 2 (III)(b).

Meeting Minutes

VOTE: The Committee, on motion of President Mullin-Sawicki and seconded by Ms. Elwell, voted unanimously by roll call to approve the minutes of the December 19, 2019 meetings as written.

Board Membership Update

Mr. Killion provided an update on board membership. There are currently two vacancies on the board and he is optimistic that one of those vacancies might be filled soon, unless it is understandably slowed down due to the current public health crisis. The Governor's Office has not yet received Steven Hattamer's resignation letter, so Mr. Hattamer is technically still a member of the board and that will delay filling that vacancy.

Mr. Killion reported that all trustees whose terms are expiring this year have expressed interest in continuing on the board. Mr. Killion is collecting the materials (letters and vitas) from each trustee and will submit them in one package to the Governor's Office by March 27.

Develop Annual Slate of Nominees for Board Officers

The committee will review the board interest survey at the next committee meeting in June. The committee agreed the process that was used last year should be replicated this year. Mr. Killion asked committee members to review the current survey and provide feedback and suggestions to incorporate for a final review at the June meeting.

Monitor Board Performance and Effectiveness

Mr. Killion suggested adding this item to the board interest survey and the committee discussed measures that could be used for performance and effectiveness – in past, discussed looking at measures like including meeting attendance but that might be too narrow. It was agreed that collecting individual trustee feedback on how best to measure board performance would be a good place to start. It was also recommended that attaining feedback on the workings of the committee structure would be beneficial – and, that feedback could be attained through the Board Member Interest Questionnaire process.



Trustee Education and Development

Ms. Elwell noted that as a new trustee, orientation was helpful but it would have been more effective if she could have sat near someone like her mentor, who could help explain topics that were being covered at the orientation. She suggested making improvements to the mentor program that would make it easier for mentees to reach out to their mentors. Next fall, the committee will review the current mentor program and add more structure, so that mentors are assigned specific tasks and goals to improve their level of engagement with their mentees.

Ms. Eckner and Ms. Herrick will orient trustees individually as they are appointed through the spring, so that they become comfortable asking questions and getting engaged.

Regarding education opportunities for trustees, the committee agreed that it is important to identify specific areas of education needed, to be further discussed at the June Meeting. Mr. Killion will ask senior staff for their input, and the committee identified finance, strategic planning, and student success efforts as important for subjects for trustees to become more familiar with. This question will also be added to the board interest survey this year.

Other Business

No further business was brought forward. The meeting adjourned at 8:42 am.

Respectfully Submitted,

Meghan Eckner
Executive Assistant to the Chancellor and Board of Trustees