

Audit Committee
CCSNH BOARD OF TRUSTEES
Meeting of June 18, 2020

Time: 1:00 p.m. – 3:00 p.m.
Location: Chancellor’s Office, 26 College Drive, Concord, NH
Zoom Link: <https://ccsnh.zoom.us/j/95371001481>
Phone: (646) 558-8656/ Meeting ID: 953 7100 1481

Audit Committee. The Audit Committee shall assist the Board in fulfilling its oversight responsibilities relating to the integrity of financial statements and systems of internal control and risk management including, but not limited, to:

- i. External Audit;
 - ii. Internal Audit;
 - iii. Compliance Monitoring; and
 - iv. Risk Management Control System (loss and hazard prevention, preparedness and response including safety and security).
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1. Approval of the March 19, 2020 meeting minutes – Trustee Lucas
 2. Risk Management: Planning for Safe Return to On-site Instruction and Work During COVID-19 (10-15 min)
 3. Compliance: Overview of Compliance Program for COVID-19 (10 min)
 4. Internal Audit: (20-25 min)
 - Internal Audit Plan 2021 – Ann-Marie Hartshorn
 - Third Party Contract Review – Ann-Marie Hartshorn
 - Status on LBA Audit Findings to include P-Card Procedures and CCNH Foundation Policies and Procedures – Ann-Marie Hartshorn
 5. External Audit: (40 min)
 - Update of External Audit – Ann-Marie Hartshorn
 - Presentation of the FY 20 BerryDunn Audit Engagement Letter- Renee Bishop and Rob Smalley
 6. Other Business