



## **Assets and Resources Committee**

CCSNH BOARD OF TRUSTEES

Meeting of December 19, 2019

**Present:** Trustee Kathy Shields (Chair), Trustee Richard Killion, Trustee Richard Heath, LRCC President Larissa Baia, CCSNH COO Charles Ansell, CCSNH Director of Facilities Matt Moore

**Regrets:** GBCC Interim President Cathryn Addy, Trustee Darrin Daniels, CCSNH Executive Director of Government Affairs and Communications Shannon Reid

**Others in Attendance:** CCSNH Legal Counsel Jeanne Herrick, CCSNH Chief Advancement Officer Tim Allison, Trustee Jeremy Hitchcock

Chair Shields called the meeting to order at 11:01 am in the Chancellor's Office Conference Room, NHTI, Concord, NH.

### Approval of September 19, 2019 Minutes

**VOTE:** The Committee, on motion of President Baia and seconded by Mr. Heath, voted unanimously to approve the minutes of September 19, 2019 meetings as written.

### IT Overview

Mr. Ansell provided an update on work that is being done with the University System of New Hampshire on shared services in information technology, that could provide cost savings on Oracle, Canvas, and cloud services.

The committee discussed the need for increased staff and capacity to be able to take full advantage of the tools and systems currently in place. Ms. Shields asked Mr. Ansell to provide a report at the next committee meeting on the gaps in capacity and staffing at the system office and colleges, the current state, and opportunities.

### Master Planning

Mr. Ansell and Mr. Moore led a discussion on the master planning process for CCSNH. The state requires CCSNH to submit the capital request for FY22-23 by April. This year, CCSNH will try to make the state allocation timeline line up with the master planning process. For every program at a college, there are different success metrics and needs associated with capital needs. Curricular, pedagogical, and financial needs must be assessed for each program to be able to begin the master planning process.

Mr. Moore reviewed the FY22-23 capital request with the committee. Critical maintenance, including high-priority items from electrical and mechanical reporting, will amount to approximately \$5 million. Currently CCSNH has \$30 million in deferred maintenance, which is difficult to fund during a period of enrollment shortfalls. Security has been allotted \$500,000, and discussion followed regarding how security funding will be used.

The committee discussed the need to assess enrollment potential of programs that require renovations.



The committee noted that the capital request is preliminary and is subject to change based on strategic goals and specific analysis.

**VOTE:** The Committee, on motion of Mr. Heath and seconded by Mr. Killion, voted unanimously to recommend the FY22-23 capital request, which is preliminary and subject to change, as presented to the CCSNH Finance Committee.

Other Business

The committee will reconvene on February 20, 2020.

No further business was stated. The meeting adjourned at 1:10 pm.

Respectfully Submitted,

Meghan Eckner  
Executive Assistant to the Chancellor and Board of Trustees