



## **Governance Committee Meeting**

### **CCSNH BOARD OF TRUSTEES**

### **Meeting of December 19, 2019**

**Attending:** Trustee Richard Killion, Trustee Megan Elwell, NHTI President Gretchen Mullin-Sawicki, Jeanne Herrick (CCSNH)

**Regrets:** Trustee Steven Hattamer

**Others Attending:** Trustee Robert Baines

Chair Killion called the meeting to order at 8:01 am in the Chancellor's Office conference room, NHTI campus in Concord, NH.

Mr. Killion and committee members welcomed Ms. Elwell to the committee. Ms. Elwell is a student from Manchester CC, and she will serve the remainder of the current term vacated by the former student trustee at Lakes Region CC, followed by a full one-year term ending May 2021.

#### Meeting Minutes

**VOTE:** The Committee, on motion of President Mullin-Sawicki and seconded by Ms. Elwell, voted unanimously to approve the minutes of the September 19, 2019 meetings as written.

#### Board Membership Update

Mr. Killion provided an update on board membership. The Governor recently presented a nomination for the labor vacancy on the board. If the appointment is confirmed in early January, there will be one more vacancy in the business sector on the board to fill.

#### Trustee Education and Development: Mentor Program Implementation

Mr. Killion noted that 25 percent of the board of trustees will be new to the board retreat in January. Based on feedback from committee members at the last meeting, he moved forward with creating a pilot mentor program matched new trustees to volunteer mentors, and after this year he will survey the new trustees and their mentors for improvements that can be made to the pilot program. This agenda item will be a standard agenda item.

The committee reviewed the updated letter to new trustees on requirements and expectations.

#### Review of Committee Work Plan for 2019

Mr. Killion reviewed the updated work plan for the committee.

Objective one of the committee work plan to develop an annual slate of officers has been completed. Mr. Killion is interested in gathering feedback from all presidents and trustees on objective two, to monitor board performance and effectiveness.



Regarding objective three, trustee education and development, the trustee orientation has been scheduled for the morning of January 3, 2020 at NHTI. Mr. Killion asked that the committee members, who are also new trustees, collect feedback from other trustees on trustee education and development initiatives.

The committee discussed priorities for the coming year. Ms. Herrick suggests that after progress is made on orientation, the committee focus on the overarching education objective. At the next committee meeting in March, the committee will focus on orientation, followed by a meeting in June on trustee education and development.

A formal process on working with trustees whose terms are expiring in the next year and on working with the Governor's office on appointments needs to be established by February/ March.

Mr. Baines discussed the structure of the board of trustees of the University System of New Hampshire, including how the board has transformed to better engage trustees.

Other Business

No further business was brought forward. The meeting adjourned at 8:49 am.

Respectfully Submitted,

Meghan Eckner  
Executive Assistant to the Chancellor and Board of Trustees