

# Sharon D Harris

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## Career Summary

- Professional with 25 years of experience in industry, community engagement and education
  - Educational Consultant working with students and families assisting in identifying and navigating career goals
  - Life Coach for adults navigating career transition, resume development and discovering how curiosity can lead to desired employment
  - Committed to career research and student success, illustrated in having visited over over 60 colleges and universities in last ten years
  - Participant in numerous community based service projects
- Specialties: Career exploration, College admissions, trade school access, internship and mentor building

## Work Experience

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**PARTNERED SUCCESS, COLLEGE AND LIFE SKILLS COACHING LLC.** 1996 - present  
(Formerly Harris Consulting)

### *Educational Consultant and Life Coach*

Support the development of life strategies for clients in the areas of career, business and college coaching. Assisting clients in setting better goals, taking action and making better decisions to more fully utilized their natural strengths. Worked with small businesses in developing new and creative strategies for business success. Reviewed and developed business plans for small businesses. Identified market opportunities for developing businesses. Developed networking strategies for market development. Reviewed internal processes/controls to manage opportunities.

**PORTSMOUTH CHRISTIAN ACADEMY, Dover, New Hampshire** 2008 – 2009

### *Community Relations*

Developed, organized and implemented activities for families and perspective families to gather socialize and learn more about the vision and objectives of the Head of School and the Board of Directors. Developed programs to highlight the accomplishments of staff and students, the programs include an Emerging Arts Evening and an evening of Passion, video and presentation. I also worked in the seacoast community; with other schools and the local chamber to bring to the forefront our school and the activities that make Portsmouth Christian Academy part of a rich and growing community.

**NORMANDALE COMMUNITY COLLEGE, Bloomington, Minnesota** 2003

### *Adjunct Faculty*

Introduction to Small Business Management Offered and introductory course in establishing all phases of a small business, to include, management marketing and financial operations. Final project included a business plan.

**GENERAL MILLS, INC., Minneapolis, Minnesota** 1989 - 1995

### *Corporate Diversity, Student Intern Liaison and Ingredient Procurement*

Diversity Program Developed and Implemented Supplier Diversity Strategy for Corporation. Facilitated the development of cross-functional teams while providing training and strategic direction. Structured senior level steering committee to ensure support and commitment of divisional staff. Managed the development of corporate goals with all levels of the organization. Built consensus with various functional groups to develop strategies for centralized purchasing. Developed database of suppliers for tracking and reporting Supplier Diversity goals. Mentored student interns and established orientation program for summer internship program. Ingredient Buyer for product lines, coordinated purchases for over \$35 million annually.

**HONEYWELL, INC., Minneapolis, Minnesota** 1986 - 1989

### *Production Control Coordinator and Government Contracts Representative*

**ROADWAY EXPRESS INC., Burnsville, Minnesota** 1984 -1986

### *Paralegal and Long-haul Truck Dispatcher*

## Education

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Leadership Seacoast, Class of 2013	2013
National Association of Career Counseling Facilitator Training	2010
Independent Education Association Summer Institute	2009
National Association of College Admission Counselor NACAC Critical Components in Admissions	2009
University of Massachusetts, Amherst, MA; Counseling the College Bound	2008
University of New Hampshire, NH; Professional Coaching Certification	2006
University of St. Thomas, MN; Masters in Business Administration	1990
The College of New Jersey, NJ; Bachelors of Science, Criminal Justice	1984

## Organizations. Affiliations and Community Engagement

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Independent Education Consultant Association, IECA  
Higher Education Consultant Association, HECA  
National Career Development Association, NCDA  
Great Bay Community College, Student Engagement Advisory Board  
Dover Chamber of Commerce, Education Committee  
Exeter Chamber of Commerce  
Project Search, Business Advocate  
Saint Thomas Aquinas, Fashion Show, Co-Chair  
Portsmouth Christian Academy, Annual Scholarship Auction, Co-Chair

## Personal Strengths

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Networking & Mentoring, Engaging and Motivating Others, Community Involvement, Brainstorming

## Colleges Visited in Last 24 Months

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Adelphi University, NY	Lewis and Clark College, OR	St John's College, MD
American University, DC	Loyola University of Maryland, MD	St. Mary's College, MD
Baylor University, TX	Macalester College, MN	St. Peter's University, NJ
Bridgeton Academy, ME	Maine College of Art, ME	Shenandoah University, VA
Christopher Newport University, VA	Marist College, NY	Southern Maine Community College, ME
College of William & Mary, VA	Mary Baldwin College, VA	Southwestern University, TX
Culinary Institute of America, TX	Maryland Institute College of Art, MD	Stevens Institute of Technology, NJ
Denison College, OH	Marymount University, MD	Stevenson University, MD
Eastern Mennonite University, VA	Marymount Manhattan, NY	Texas A&M University, TX
Elon University, MD	McDaniel College, MD	The College of New Jersey, NJ
Felician College, NJ	Mount St. Mary's university, MD	The College of Wooster, OH
Fordham University, NY	New Jersey Institute of Technology, NJ	University of Maine, ME
George Washington, University, DC	Notre Dame University of Maryland, MD	University of Maine Farmington, ME
Georgetown University	Oberlin College and Conservatory, OH	University of New England, ME
George Washington University, DC	Ohio Wesleyan, OH	University of Virginia, VA
Goucher College, MD	Old Dominion University, VA	University of Deusto, Bilbao Spain
Hampden-Sydney College, VA	Pace University, NYC	University of the Basque Country, Bilbao Spain
Hood College, MD	Princeton University, NJ	University of Portland, OR
Hofstra University, NY	Randolph Macon University, VA	University of Southern Maine, ME
Hampshire College, MA	Reed College, OR	Virginia Commonwealth University, VA
Hampton University, VA	Rice University, TX	Virginia Union, VA
Iona College, NY	Rider College, NJ	Wagner College, NY
Imperial College, London UK	Rutgers University, NJ	Washington College, MD
James Madison University, VA	Trinity University, TX	Wesleyan College, VA
John Hopkins, MD	St. Catherine College, MN	Willamette University, OR
Kenyon College, OH	St. Edward's University, TX	Wittenburg University, OH
Kings College, London UK	St. Joseph's College, ME	

