



Finance Committee
CCSNH BOARD OF TRUSTEES
Meeting of October 18, 2018

Present: Trustee Alison Stebbins, Trustee Kathy Shields, Trustee Tricia Lucas CCSNH, Trustee Brian Baril, COO Charles Ansell, Trustee Richard Heath

Regrets: Trustee Connie Roy-Czyzowski, Trustee Allen Damren, President Charles Lloyd

Others in Attendance: LRCC President Larissa Baia, LRCC CFO Marsha Bourdon, MCC President Susan Huard

Chair Stebbins called the meeting to order at 8:45 am in Room 222, Advanced Technologies Building, Manchester CC, 1066 Front Street, Manchester, NH.

At the Finance Committee Meeting on October 18, 2019, the Committee considered one item: dormitory fees approval for Manchester Community College (MCC).

MCC has an agreement with USNH to provide students housing and meal plans in partnership with the University of New Hampshire Manchester (UNH-M), using the rooms provided at 1000 Elm Street in Manchester. Discussion, led by Committee Chair Stebbins, with specific follow-up questions from Trustee Shields, centered around programmatic focus and number of students being served. Presently, seven students are served by the agreement, primarily in automotive and line work programs, though the partnership with UNH-M is not exclusive to these programs. MCC President Huard also clarified that, due to the timing of the signing of the agreement, MCC did not have time to request approval of dormitory fees in advance of fees approval and ultimate budget approval at the close of last fiscal year.

President Huard explained that UNH agreed to allow students who could not pay upfront to wait for their financial aid refunds to be processed and to submit payment once the refunds had been received by the student. UNH would, however, like MCC to incorporate the fees as soon as possible to have timely payment for the room and board.

MCC made a motion requesting approval of fees described below and in the contract reviewed by the Committee, for the spring semester, beginning January 2019, allowing for the charges to be placed on the student's account and for MCC to collect and submit to UNH. The motion was made by Trustee Heath and seconded by Trustee Shields and received unanimous approval.



Room Rates for 2018/2019

- Double Room (32 week plan)* \$3,610.00
- Double Room (38 week plan)* \$4,287.00

Meal Plan Rates for 2018/2019

- 32 week plan (10 meals per week) \$1,740.00
- 32 week plan (19 meals per week) \$1,990.00
- 38 week plan (10 meals per week) \$2,250.00
- 38 week plan (19 meals per week) \$2,500.00

*No occupancy during college break periods.

Other Business

No further business was stated. The meeting adjourned at 9:10 am.

Respectfully Submitted,

Charles Ansell
Chief Operating Officer