



## **Academic & Student Affairs and Workforce Development Committee**

### **CCSNH BOARD OF TRUSTEES**

### **Meeting of September 13, 2018**

**Attending:** Trustee Steve Rothenberg (Chair), Trustee Rebecca Clerkin, Trustee Sharon Harris, Trustee Tiffiney Poirier, Trustee Cheryl Kahn, GBCC Advisory Board Member Nancy Pierce, DOE Deputy Commissioner Christine Brennan, CCSNH Director of DOE and College Access Programs Beth Doiron, MCC President Susan Huard, CCSNH Chancellor Ross Gittell

**Regrets:** Advisory Board Member Anthony Poore, Commissioner Taylor Caswell, CCSNH COO Charles Ansell

**Others Attending:** WMCC President Charles Lloyd, RVCC President Alfred Williams, NCC President Lucille Jordan, LRCC President Larissa Baia, MCC VPAA Brian W. Bicknell, NHTI VPAA Fiona McDonnell, Interim LRCC VPSA Rick Underbakke, NCC VPAA Robyn Griswold, Interim GBCC VPAA Lisa McCurley

Committee Chair Rothenberg called the meeting to order at 9:05 a.m. at 217 Grappone, NHTI in Concord, NH.

#### Meeting Minutes

**VOTE:** The Committee, on motion of Ms. Clerkin and seconded by Ms. Kahn, unanimously approved the minutes of the May 10, 2018 meeting as written.

#### Committee Statement of Purpose/ Responsibilities

Mr. Rothenberg reviewed the committee statement of purpose as written in the CCSNH board bylaws. A discussion followed regarding the importance of maintaining focus on student engagement, accreditation, and student success. The committee discussed the structure needed to manage a very broad charge, both operationally and strategically.

The committee agreed that improvements need to be made to the academic program approval process; wherein identified critical issues are addressed at the college level before proposals are submitted to the committee. College VPAA's will review this process, including approval forms, and propose improvements to the committee.

#### Review of Success Metrics

The committee reviewed the latest student success dashboard, and it was noted that 65x25 metrics will be added to future dashboards presented. Mr. Rothenberg asked committee members to continue thinking about the data the committee needs to request from CCSNH in order to move forward more effectively.

#### Guided Pathway Program Updates by College

College presidents provided updates on guided pathway efforts at their respective colleges. White Mountains CC is increasingly continuing to replace remedial education with co-requisite classes. Nashua CC introduced structured scheduling for students to enhance student success and retention and has moved class scheduling from the faculty to the registrar and VPAA's. Starting in the spring semester



at River Valley CC, the college will remove remedial education for math and block scheduling will be introduced. Manchester CC has also successfully transitioned to block scheduling for adult students; and while remedial education has been kept to increase the success of certain students, co-requisites in English and math have also been introduced. Great Bay CC is currently searching for alternative sources of funding for adult education, and committee members suggest the college apply for funding from the Department of Education. Math and English co-requisites are in place at Lakes Region CC, but remedial classes have not been eliminated as both approaches have good success rates. Lakes Region CC is currently researching strategies for recruiting and retaining adult learners, which is a student population that has decreased sharply at the college. NHTI reported the introduction of year-long schedules for each department, with classes starting at 8 am and also held on Fridays.

Chancellor Gittell commended the colleges for their efforts to move away from remediation education to integrate co-requisite education.

#### NH Humanities Collaborative

Chancellor provided an update on the NH Humanities Collaborative, a Mellon-funded grant to enhance humanities programs and transfer to UNH. Under the presidents' leadership, CCSNH will extend collaboration in humanities to other USNH institutions, starting with Plymouth State University, with the continued focus of increasing student transfer rates.

#### Purpose First

Ms. Griswold provided an update on Purpose First, which is planning a state-wide gathering in October and another event on November 1<sup>st</sup> to bring together Purpose First and the NH Humanities Collaborative.

#### Apprenticeship Program Efforts

CCSNH received a \$1.2M grant in 2016 to begin an apprenticeship program ending in May 2019. CCSNH has received continuation funding that will extend the program through 2020, and they are currently looking at a new apprenticeship grant due in mid-October.

#### NGA Work Based Learning

Ms. Eckner will forward invitations to the committee for an event on September 25<sup>th</sup> with Governor Sununu, educational leaders, business representatives, and legislators at the McAuliffe-Shepard Discovery Center in Concord to celebrate NH's leaders in Work Based Learning.

#### Running Start

Ms. Doiron reported that the legislature appropriated \$850,000 for students to take two free STEM courses the last academic year and \$950,000 for students this academic year.

#### CTE

Mr. Rothenberg provided an update on ongoing discussions regarding a central point that connects CCSNH, K-12, and charter schools through more intensive programming. A pilot program at Spaulding Hospital and ATAC Rochester will produce eleven high school seniors who will graduate with both a high school diploma and certificate in composites, and CCSNH has been asked to identify specialized collaborative programs that would not compete with CTE.



Accreditation

The Occupational Therapy Assistant program at River Valley CC has been put on probation by its accreditor. This issue is expected to be rectified within a year, as the probation is due to a vacant faculty position that has since been filled and programmatic issues that are currently being resolved by a dedicated faculty member.

No further business was stated. The meeting adjourned at 10:52 am.

Respectfully Submitted,

Meghan Eckner  
Executive Assistant to the Chancellor and Board of Trustees