



Academic and Student Affairs and Workforce Development Committee

CCSNH BOARD OF TRUSTEES
Meeting of December 14, 2016

Attending: Jeremy Hitchcock, Sharon Harris, Sarah Bedingfield, Susan Huard, Nancy Pierce, Beth Doiron, Charles Ansell, Paul Petritis, Matthew Wood, Pamela Langley, Susan Dunton, Eric Feldborg, Rick Underbakke, Ali Rafieymehr, Alan Punches, Fran Rancourt

Regrets: Trustee Brad Bishop, Anthony Poore, Ross Gittell

Committee Chair Hitchcock called the meeting to order at 11:10am.

Minutes

VOTE: The Committee, on motion of Dr. Huard and seconded by Ms. Pierce, voted unanimously to approve the minutes of the October 11, 2016 meeting.

Student Services

Mr. Ansell presented on student affairs as an important component of 65 by 25 and guided pathways in driving institutional success. Discussion followed on enrollment management and goals for colleges and data necessary for these purposes, including verification of college IPEDS reports. Also discussed was the importance of communication to bring all efforts together and advertise opportunities to potential students and high school counselors.

Workforce Development

Mr. Hitchcock discussed the importance of being responsive to the needs of business partners in the State. Ms. Doiron provided an update on Business Training Centers. The System has received an Apprenticeship Accelerator Grant in June 2016 and an additional \$1.2 million Apprenticeship Expansion grant to help create an apprenticeship program in the areas of IT, advanced manufacturing, and healthcare. This is also in line with the DRED Second Partnership program. In addition, BIA and NHCF created a position in Workforce Development.

Academic Focus Areas: Implementation Process

Dr. Langley reported that Vice Presidents of Academic Affairs have drafted the policy to reduce the number of credits required for Associate Degree programs to sixty. If approved in December, the new

policy will be put into place for the upcoming financial aid year, in the summer of 2017. A plan for implementing the changes will be developed by each college. For people who currently have concentrations in liberal arts, which would become the name of the major, as long as it meets requirements set forth in policy. The Vice Presidents are also requesting a paperless process for changes and additions to academic programs.

New Associates Program Proposal: A.S. in Sustainable Agriculture

Dr. Liptak and Tracey introduced the program, including the classes and demand for graduates of the programs. Discussion followed on potential articulation agreements with four year colleges/universities. Tracey explained there is a required course that requires exploration of possible careers that students can enter with this degree, and discussion followed on fostering connections with potential employers.

VOTE: The Committee, on motion of Mr. Hitchcock and seconded by Dr. Huard, voted to recommend the A.S. in Sustainable Agriculture at NHTI to the Board of Trustees for final approval.

No additional business was brought forward. The meeting adjourned at 12:45 p.m.

Respectfully Submitted,

Hannah Robinson
Executive Assistant to the Chancellor and Board of Trustees