In compliance with the Board of Trustees Policy Finance Section, this supplement document contains all fees approved by the Board of Trustees and Presidents.

COMMUNITY COLLEGE SYSTEM OF NEW HAMPSHIRE
FY15 FEES

Effective Fall 2014 semester for Academic Year 2014-15. (unless otherwise noted)

CATEGORY 1: TUITION AND STUDENT SERVICES FEES

- ACADEMIC YEAR 2014-15 TUITION
  IN STATE
  $200 per credit

  NERSP
  $300 per credit

  OUT OF STATE/INTERNATIONAL
  $455 per credit

Students are charged for each credit.

- ACADEMIC INSTRUCTION FEE

$60 Academic Instruction fee (formerly lab fee) for each lab credit for credit bearing courses.

A fee will be charged for all Laboratory/Clinic/Field Experience/Practicum or other similar experiences. Effective January 1, 2009, no fee will be charged for co-ops and internships. This fee will be calculated by subtracting the number of lecture hours from the number of credit hours and multiplying the remainder by $60.00 for each course. This fee will be added to the normal tuition charge for that course.
Example: BI101  A&PI  Lec  Lab  Cr  4 - 3 =1 x 60 = $60

This fee will be charged to all students with no exceptions. No other academic instruction (formerly lab) fees are permitted without the written authorization of the Chancellor of the Community College System of NH.

Academic Instruction fees can be charged for non-credit courses.

- **NURSING CLINICAL SURCHARGE**

All nursing students taking clinical courses will be charged a nursing clinical surcharge of $350.00 per semester. This surcharge is designed to assist in covering the increased expenses associated with clinical classes. This fee is in addition to the academic instruction fee.

Explanation: The New Hampshire Board of Nursing adopted a change in the chapter 600:11 of administrative rules. This chapter dictates the number of students that may be supervised by one faculty member in a clinical setting. The new rule changed the student/faculty ratio from 10:1 to 8:1. The Board of Nursing governs the instruction offered to nursing students, and the Community College System of NH must comply with their rules, which took effect June 26, 1998.

- **DENTAL CLINICAL SURCHARGE**

A fee of $350 per semester will be charged to all dental students in a dental clinical experience.

- **DIAGNOSTIC MEDICAL SONOGRAPHY CLINICAL SURCHARGE**

A fee of $350 per semester will be charged to all students in a Radiologic Technology, Radiation Therapy, and Diagnostic Medical Sonography clinical experience.
• **ORTHOPAEDIC TECHNOLOGY CLINICAL SURCHARGE**

A fee of $350 will be charged to all students in the Orthopaedic Technology summer clinical experience (ORTH 220) (effective Summer 2012).

• **RUNNING START/eSTART TUITION**

The cost to enroll is $150 tuition/fees per course, plus supplies. Any course less than three credits will be pro-rated. This amount cannot be further abated (1/2) for dependents of System employees. Running Start: effective fall 2011; eStart: effective spring 2012.

• **COMPREHENSIVE STUDENT SERVICES FEE**

<table>
<thead>
<tr>
<th>Institution</th>
<th>Per Credit Fee</th>
<th>Day</th>
<th>Day/Evening</th>
<th>Admin/SA</th>
</tr>
</thead>
<tbody>
<tr>
<td>White Mountains CC</td>
<td>$17.00</td>
<td>x</td>
<td>$5/1</td>
<td>$11 Bonding</td>
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<tr>
<td></td>
<td></td>
<td>x</td>
<td></td>
<td></td>
</tr>
<tr>
<td>River Valley CC</td>
<td>$5.00</td>
<td>x</td>
<td>$3/2</td>
<td></td>
</tr>
<tr>
<td>Lakes Region CC</td>
<td>$6.00</td>
<td>x</td>
<td>$4/$2</td>
<td></td>
</tr>
<tr>
<td>Manchester CC</td>
<td>$14.00</td>
<td>x</td>
<td>$3/$1</td>
<td>$10 Bonding</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nashua CC</td>
<td>$3.00</td>
<td>x</td>
<td>$1/$2</td>
<td>$13 Bonding</td>
</tr>
<tr>
<td></td>
<td>$13.00</td>
<td>x</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Great Bay CC</td>
<td>$22.00</td>
<td>x</td>
<td>$3/$3</td>
<td>$16 Bonding</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NHTI</td>
<td>$22.00</td>
<td>x</td>
<td>$8.00</td>
<td>Wellness Ctr.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$2.20</td>
<td>Athletics</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$2</td>
<td>health serv.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$2.80</td>
<td>student senate</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$3</td>
<td>student center</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$3</td>
<td>Dining hall/Bistro bonding</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$1 Parking/Security</td>
</tr>
</tbody>
</table>

3
CCSNH employees are exempt from the CSS fee. This per credit fee is charged for every credit regardless of the number of credits taken.

On-line courses will be assessed a CSS fee.

• **LAKES REGION CC GENERAL MOTORS ASEP PROGRAM**

Effective Fall, 2011, all New England resident students enrolling at Lakes Region CC in the General Motors ASEP automotive program will be charged in-state tuition rate rather than the New England Regional rate. (Board approval 12/9/10)
CATEGORY II: ACADEMIC FEES

• APPLICATION FEE

$20.00 non-refundable for degree, certificate or diploma applications. This fee is waived for: Jobs for New Hampshire Graduates, former Running Start students, and NH Connections Program applicants.

• ON-LINE APPLICATION FEE

$20 application fee is charged for all those who apply for admission on-line.

• INTERNATIONAL STUDENT ADMISSIONS FEE

$100 – non-refundable

• TUITION DEPOSIT

A non-refundable tuition deposit of $100.00 may be required from matriculated students. (A matriculated student is defined as one who has been formally accepted into a degree, certificate, professional certificate, or diploma program.) The President or his/her designee reserves the right to waive the fee for students identified as evening matriculated students, or in circumstances where the collection of the deposit is not feasible (e.g., late admits, financial hardship, obstacle to disbursing financial aid). The deposit will be applied to the tuition for the semester in which the student is matriculated and is non-refundable. The tuition deposit is not transferable to another semester unless an exception is made by the President or his/her designee. One hundred dollars of any payment towards a student’s first matriculated semester may be designated as the non-refundable tuition deposit. A change of major may also require an additional non-refundable deposit.

• ORIENTATION

$30.00 non-refundable to cover costs - charged to all incoming matriculated students.
• GRADUATION FEE

Up to $125

• LIBRARY FINES

25 cents per item/per day
LRCC will charge a $30 per book replacement fee for unreturned library books.
NCC will charge up to $30 per book replacement fee for unreturned library books.
NHTI will charge the cost of replacement for each unreturned library materials.
RVCC will charge up to $300 per book replacement fee for unreturned books.
RVCC will charge up to $300 per video replacement fee for unreturned videos.
RVCC will charge up to $3,000 per item for unreturned equipment.
WMCC will charge the cost of replacement for each unreturned or damaged materials and equipment.

• FIRE ALARM FINES

False fire alarm $350
Tampering with fire/life safety equipment $100
Failure to leave during a fire alarm $ 50
Damage to facility labor and replacement cost
NHTI Tampering or Abuse of Safety Equipment $100
Panic Switch, Exit Alarms, 911 Boxes, Fire Alarms, Fire Equipment

The above fines may be accompanied by judicial action. If the incident occurs in a Residence Hall, charges are divided among residents when the individual cannot be identified.

• CREDIT BY EXAMINATION

$25.00 per credit plus all direct costs associated with providing the laboratory exam.
• COLLEGIATE LEVEL EXAMINATION PROGRAM ADMINISTRATIVE FEE

An administrative fee of $15 shall be charged for each CLEP exam
Manchester CC will charge $25
NHTI will charge $25

• GENERAL ASSESSMENT

Up to $20.00
Skills Assessment Manager Fee (SAM) - $9.00

• INDIVIDUAL PROGRAM TESTS (all non refundable)

<table>
<thead>
<tr>
<th>Institution</th>
<th>Fee</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>All</td>
<td>Up to $70</td>
<td>Pre-Admission exam for Nursing &amp; Dental</td>
</tr>
<tr>
<td>All</td>
<td>$10</td>
<td>Pre-admission rescheduling fee</td>
</tr>
<tr>
<td>NHTI</td>
<td>Up to $50</td>
<td>Health Education Systems Test for Nursing</td>
</tr>
<tr>
<td>NHTI</td>
<td>$15</td>
<td>Pre-admission rescheduling fee</td>
</tr>
<tr>
<td>NHTI</td>
<td>up to $195</td>
<td>ATI (Assessment Technologies Institute) Testing Services for NU115, NU116, NU117, NU215</td>
</tr>
<tr>
<td>LRCC</td>
<td>$160</td>
<td>LNA Competency Exam ($80 clinical/$80 written</td>
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<tr>
<td>LRCC</td>
<td>$20</td>
<td>Basic Service Operations (Marine Tech - forklift driving test</td>
</tr>
<tr>
<td>LRCC</td>
<td>$39</td>
<td>Intro to Hot Foods (hospitality sanitation test)</td>
</tr>
<tr>
<td>LRCC</td>
<td>$25</td>
<td>Mercury Marine MTF Certification Test</td>
</tr>
<tr>
<td>LRCC</td>
<td>$80</td>
<td>North American Board of Certified Energy Practitioners (NABCEP) Certification for students</td>
</tr>
<tr>
<td>LRCC</td>
<td>$100</td>
<td>North American Board of Certified Energy Practitioners (NABCEP) Certification for non-students</td>
</tr>
<tr>
<td>LRCC</td>
<td>$195</td>
<td>ATI Nursing Exam Prep fee for 1st semester Freshman NUR1300</td>
</tr>
<tr>
<td>LRCC</td>
<td>$110</td>
<td>ATI Nursing Exam Prep Fee, 2nd semester Freshman and 1st and 2nd semester Seniors NUR2200, NUR1400, NUR2300</td>
</tr>
<tr>
<td>LRCC</td>
<td>$375</td>
<td>Building Performance Institute (BPI) Building Analyst Testing fee for testing the Energy Services and Technology students</td>
</tr>
<tr>
<td>LRCC</td>
<td>$15</td>
<td>FIR2100 Fire Inspector certification fee</td>
</tr>
<tr>
<td>LRCC</td>
<td>$15</td>
<td>FIR2420 Fire Instructor certification fee</td>
</tr>
</tbody>
</table>
### MCC
- Nursing Program testing fee Nursing I-IV each: up to $145

### GBCC
- Accuplacer Testing fee for non-students: $20
- Praxis Curriculum Fee – only for community members: $75
- Accuplacer Testing fee for non-students: $30

### NCC
- ATI Test products – per semester: $195

### WMCC
- ATI Nursing Test fee per semester: $155
- Nursing IV, V, VI ATI Testing fee each: $350

### RVCC
- Nursing Assessment Technologies Institute Testing Services (ATI) per semester: Up to $194
- Nursing NCLEX Prep Assessment/Review Fee (4th semester): $350

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### EXPERIENTIAL LEARNING

Credit for prior learning offers students the opportunity to demonstrate the knowledge they have gained through life experiences and apply this knowledge towards credit in a degree/diploma/certificate program. To prepare for this option, students will develop a portfolio to be assessed by the academic officer and faculty members. A student must be matriculated at one the CCSNH colleges to be eligible to apply for experiential credit. Not all programs provide the experiential credit option; students should consult with their respective colleges for eligible programs and the process used for application.

Students will be assessed a fee based on 50% of the current tuition rate on the total credits awarded (e.g., for 12 credits awarded: 0.50 x current tuition rate x 12 credits).

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### PROCTOR EXAM FEE

$50 per exam – for non-CCSNH students

### DIPLOMA REPLACEMENT FEE

Up to $20 each

### DRUG TESTING FEE

Up to $125 for drug testing
CATEGORY III: NHTI FEES

• RESIDENCE HALL FEE - NHTI

Room (double/triple) $2,730 per semester
   (single) $3,218 per semester
   (super single) $3,368 per semester (offered when the Residence Hall is not at full capacity
Per person/per night $26.00 single/double/triple room

• BOARD FEE

19 meal plan - $1,525 ($1,425 + $100 flex) per semester
15 meal plan - $1,400 ($1,300 + 100 flex) per semester

• RESIDENCE HALL DEPOSIT FEE

A room deposit of $300 per housing contract will be required in order to reserve a room in the residence hall; $200 will be credited toward the Residence Hall charges and $100 will be held for a damage deposit.

• RESIDENCE HALL FINES

Replacement mailbox key $5
Replacement room key labor and replacement cost
Window or screen removal $25

• CONDUCT, DAMAGES, VIOLATIONS

To Clean a Room $50
Common Area Messes $50
   Kitchen areas
   Hallways
   Laundry Room
   TV Lounges
   Study Lounges
   Computer Lounges
   Game Areas
   Vending Areas
   Bike Storage Rooms
Biohazard/Unnecessary Mess $100
Failure to Return Furniture to its Original State $50
Repairs - (holes, furniture) Cost & 10%
Replace Ceiling Tiles $10
Acts of Vandalism Cost & 10%
Unauthorized Removal of Furniture from Common Areas
For Personal Use or failure to return to its original state $50.00
Candles/Incense/Open Flames $25.00
Firearms/Fireworks/Weapons $100.00
Conduct (Noise, Guest, Creed Violations) Warning to $100 based on severity and/or the frequency of the violation

Students may have the opportunity to make restitution for violations.

• RESIDENCE HALL ACTIVITY FEE

$75.00 per semester

• HEALTH SERVICE FEES

Additional fees are charged for immunizations, lab testing and for some advanced services. Blood work is sent out to NH State Labs for testing and fees are based on the cost billed to the college. Health Services tries to keep fees at a minimum. An updated itemized fee schedule is available in Health Services.

• DENTAL HYGIENE CLINIC FEES

Prophy Adults $25.00
Children $15.00 (16 years of age and younger)
Senior Citizens $15

Sealants $8 per tooth

Radiographs FMX $25.00
PAN $20.00
BWX $15.00
• TRAVEL FEE

$75 fee is charged to all students who take HT101. This fee will cover the expense of the travel instructor and defray some of the costs of the students travel experiences.

• PARALEGAL STUDY FEE

$100 fee is charged to all students who take PL 225 Legal Research and Writing, and PL104 Legal Research. This fee will cover the cost of the ABA dues, Lexus/Nexus, Franklin Pierce Library, Supreme Court Library and PLS Association Membership.

• CHILD AND FAMILY DEVELOPMENT CENTER

Registration Fee (non refundable): $50 and the first week’s tuition to secure space within the program

<table>
<thead>
<tr>
<th>Effective 7/1/14</th>
<th>Sibling Discount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Tuition</td>
</tr>
<tr>
<td>Infant (6 weeks - 18 months)</td>
<td></td>
</tr>
<tr>
<td>Weekly</td>
<td>$287</td>
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<tr>
<td></td>
<td>$259</td>
</tr>
<tr>
<td>Toddler (18 months - 3 yrs)</td>
<td></td>
</tr>
<tr>
<td>Weekly</td>
<td>$276</td>
</tr>
<tr>
<td>Daily</td>
<td>63</td>
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<tr>
<td></td>
<td>$249</td>
</tr>
<tr>
<td>Daily</td>
<td>58.40</td>
</tr>
<tr>
<td>Pre-School (3 - 5 years)</td>
<td></td>
</tr>
<tr>
<td>Weekly</td>
<td>$243</td>
</tr>
<tr>
<td>Daily</td>
<td>57</td>
</tr>
<tr>
<td></td>
<td>$219</td>
</tr>
<tr>
<td>Daily</td>
<td>51.50</td>
</tr>
<tr>
<td>Half day</td>
<td>$30</td>
</tr>
<tr>
<td></td>
<td>$27</td>
</tr>
</tbody>
</table>

LATE PAYMENT: A 10% late fee will be assessed on tuition if payment is not received when due.

EARLY DROP OFF/LATE PICK-UP FEE: A fee of $10.00 will be charged for any portion of the first five minutes and $1.00 per additional minute.
• **PRACTICE PRAXIS PROFESSIONAL EXAM - NHTI**

$25 - NHTI students will not be charged. This fee will be charged only to non-NHTI students.

• **PLATO PRAXIS TUTORIALS & PRACTICE SESSIONS - NHTI**

$75 - This is a non-credit course. NHTI students will not be charged. This fee will be charged only to non-NHTI students.

• **BICYCLE LENDING PROGRAM FEE**

$150 failure to return bicycle
$10 loss of light or key
$25 loss of lock or helmet
CATEGORY IV: ADMINISTRATIVE FEES

• FEE FOR PROTESTED CHECKS

$35.00

• STUDENT PERSONAL PROFESSIONAL LIABILITY INSURANCE

Fee ranges from $20.00 to a max of $65.00 per year. This is mandatory for all students in health and human service related programs which include clinical requirements. This may also be required for students in other programs who participate in an off campus practicum or internship.

• PARKING VIOLATIONS

Colleges except NHTI:
  First offense    $ 5.00
  Second offense   $10.00
  Third offense    $20.00

NCC: Any offenses in excess of three shall be charged a fine of $50.

NHTI:
  Parked in reserved location  $15.00
  Parked in fire lane          $25.00
  Parked in tow zone           $15.00
  Parked in handicap space     $25.00
  Parked blocking road/walk    $15.00
  Unregistered/uninspected vehicle $15.00
  Failure to move for snow removal $25.00
  Failure to stop at stop sign $25.00
  Conduct violations           $25.00
  Denver boot 1st              $25.00
  Denver boot 2nd              $50.00
  Denver boot 3rd              $75.00
  Unauthorized removal of Denver boot $50.00
  Reckless Operation           $25.00
  Parked on grass              $15.00
  Driving or parking on access road or sidewalk $25.00
No NHTI parking permit $15.00
Forged tickets/permits $25.00
Taking two parking spaces $15.00
Parked by fire hydrant $25.00
Parked blocking dumpster $15.00
Overnight parking $15.00

- **ALCOHOL VIOLATION FINE**
  
  1\(^{st}\) Offense $50.00
  2\(^{nd}\) Offense $100.00
  3\(^{rd}\) offense $200.00

- **SMOKING FINE**
  
  1\(^{st}\) Offense $25.00
  2\(^{nd}\) Offense and more $50.00

- **IDENTIFICATION CARD FEE**
  
  First card Free
  Second and additional cards $10
  NCC Second and additional cards $15

- **PAYMENT PLANS**

  5% of the deferred amount or a fee consistent with the fee that is charged by an outside vendor, whichever is smaller.

  Up to $50  Payment Plan per semester
  Up to $20  Payment Plan Late Fee for students who missed their scheduled payment date.

- **LATE PAYMENT FEE**

  $50 per semester may be charged for all students who fail to make arrangements to pay tuition and fees prior to the start of the semester.
• PHOTO COPY/PRINTING FEE

Up to 10 cents per page for black and white
Up to $1.00 per page for color

RVCC – Student ID System – first 500 copies free; 5 cents for each page thereafter
RVCC – Community use – up to 10 cents per page
NCC – Student ID System – first 200 copies free, $10.00 for each additional 200 sheets thereafter.

• CHILD DEVELOPMENT CENTER – WMCC Effective July 1, 2013

<table>
<thead>
<tr>
<th>LEVEL OF SERVICE</th>
<th>CHILD AGE IN MONTHS</th>
<th>WEEKLY FEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>FULL TIME</td>
<td>3-17</td>
<td>$215.00</td>
</tr>
<tr>
<td>FULL TIME</td>
<td>18-35</td>
<td>$207.00</td>
</tr>
<tr>
<td>FULL TIME</td>
<td>36-78</td>
<td>$175.00</td>
</tr>
<tr>
<td>FULL TIME</td>
<td>79-143</td>
<td>$175.00</td>
</tr>
<tr>
<td>HALF TIME</td>
<td>3-17</td>
<td>$170.00</td>
</tr>
<tr>
<td>HALF TIME</td>
<td>18-35</td>
<td>$160.00</td>
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<td>HALF TIME</td>
<td>36-78</td>
<td>$150.00</td>
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<tr>
<td>HALF TIME</td>
<td>79-143</td>
<td>$150.00</td>
</tr>
<tr>
<td>PART TIME</td>
<td>3-17</td>
<td>$ 85.00</td>
</tr>
<tr>
<td>PART TIME</td>
<td>18-35</td>
<td>$ 80.00</td>
</tr>
<tr>
<td>PART TIME</td>
<td>36-78</td>
<td>$ 75.00</td>
</tr>
<tr>
<td>PART TIME</td>
<td>79-143</td>
<td>$ 75.00</td>
</tr>
</tbody>
</table>

Registration: $25.00 fee per semester, (2 semester maximum) per child, paid prior to attendance. If billed to Assisting People in Transition (students), paperwork must be done before child begins. Registration fee is non-refundable.

Late Payment: Payment expected immediately at end of each week. A $3 late fee per child per week will be charged if payment is not received when due. If payment is two weeks late and a written payment plan has not been arranged, child care space may be reassigned. If child care fees are not paid in full on June 15th and December 15th, a $50.00 fee will be assessed.
Late Fees: Pick up child promptly at the time you specify, or call if you expect to be late. A late fee of $1.00 per minute for each minute child is here past closing will be charged and reported to billing department. Teachers may not necessarily inform you that you will be charged.

- CHILD DEVELOPMENT CENTER TUITION SCHEDULE
  
  MANCHESTER CC

<table>
<thead>
<tr>
<th></th>
<th>Full Day (over 5 hrs.)</th>
<th>Half Day (5 hrs or less)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 days</td>
<td>$185</td>
<td>$122</td>
</tr>
<tr>
<td>4 days</td>
<td>$163</td>
<td>$108</td>
</tr>
<tr>
<td>3 days</td>
<td>$139</td>
<td>$92</td>
</tr>
<tr>
<td>2 days</td>
<td>$104</td>
<td>$69</td>
</tr>
</tbody>
</table>

School Age Summer Camp $175 per week

- CHILD DEVELOPMENT CENTER FEES - MANCHESTER CC

Annual Registration: $75 (first child); $60 (second child); $50 (first child MCC faculty/Staff/Student); $30 second child MCC faculty/Staff/Student).

Drop-in Care: $9.00 per hour providing there is availability.

Summer Camp Registration Fee: $10

- INDIVIDUAL COURSE FEE

<table>
<thead>
<tr>
<th>Institution</th>
<th>Fee</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>NHTI</td>
<td>$500</td>
<td>Supply fee for the Castings and Splinting I &amp; II courses</td>
</tr>
<tr>
<td>LRCC</td>
<td>$350</td>
<td>Self-Contained Breathing Apparatus (SCBA) for Fire Grounds Procedure &amp; Advance Fire Grounds Procedures courses</td>
</tr>
<tr>
<td>LRCC</td>
<td>$100</td>
<td>Turn our Gear</td>
</tr>
<tr>
<td>LRCC</td>
<td>$41</td>
<td>Sim Lab kits (freshmen/seniors)</td>
</tr>
<tr>
<td>LRCC</td>
<td>$420</td>
<td>Graphic Design and Media Arts annual fee for Adobe creative cloud software service</td>
</tr>
<tr>
<td>LRCC</td>
<td>$300</td>
<td>Advanced Manufacturing students- annual curriculum access software fee for first year students</td>
</tr>
<tr>
<td>LRCC</td>
<td>$350</td>
<td>Tractor Trailer Program Deposit (non refundable)</td>
</tr>
<tr>
<td>WMCC</td>
<td>$200</td>
<td>Tractor Trailer Program Deposit (non refundable)</td>
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<tr>
<td>Institution</td>
<td>Fee</td>
<td>Description</td>
</tr>
<tr>
<td>-------------</td>
<td>-----</td>
<td>-------------</td>
</tr>
<tr>
<td>WMCC</td>
<td>$80</td>
<td>Phlebotomy Materials Fee (MED202)</td>
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<td>Nursing Clinical Scenario Software (DocuCare)</td>
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FACILITY USE FEE

VIDEOCONFERENCING ROOM RENTAL FEE – ALL COLLEGES

- Granite State Distance Learning Network Members: no cost during daytime hours, subject to availability.
- Bureau of Emergency Management: no cost during daytime hours, when equipment is available (as they are providing 4 campuses with equipment and a router at CCSNH).
- $100/hour for profit agencies/businesses/individuals (technical support included) per site.
- $75/hour for non-profit agencies (technical support included) per site.

WHITE MOUNTAINS COMMUNITY COLLEGE

Classrooms: Hourly Fee $25
Half-day (up to 4 hrs.) $75
All day (over 4 hrs.) $125

Computer Lab Rental:
Hourly Fee $50
Half-day (up to 4 hrs.) $150
All day (over 4 hrs.) $300

Available equipment to rent. Repairs to be paid by renter:
TV/VCR $25 per event
TV $20 per event
LCD Projector $75 per event
Computer Cart $20 per event
Overhead $10 per event
Videoconferencing equip. $75 per hour (plus room Rental fee)

In the event the college is required to staff the premises over and above the normal schedule as a result of this activity, an additional charge of $35.00 per person per hour will be assessed.

LAKE REGION COMMUNITY COLLEGE

Classrooms: Hourly Fee $25
Half-day (up to 4 hrs.) $75
All day (over 4 hrs.) $125
Computer Lab Rental:

- **Hourly Fee**: $50
- **Half-day (up to 4 hrs.)**: $150
- **All day (over 4 hrs.)**: $300

Available equipment to rent. Repairs to be paid by renter:

- **TV/VCR**: $25 per event
- **TV**: $20 per event
- **Infocus machine**: $75 per event
- **Computer Cart**: $20 per event
- **Overhead**: $10 per event
- **Teleconferencing equip.**: $100 per hour ($200 minimum) plus room rental fee

In the event the college is required to staff the premises over and above the normal schedule as a result of this activity, an additional charge of $35.00 per hour will be assessed.

**RIVER VALLEY COMMUNITY COLLEGE**

All rates are subject to adjustment as approved by the President or designee. Long term rentals—defined as more than two days—are available at a 15% reduced rate if paid in full and in advance of event. All leasers are required to complete an RVCC Service Contract and provide all information therein.

Classrooms/Keene Large Lecture Hall/Great Room in Puksta Library/Falcon all Purpose Room

- **Hourly Rate**: $25/hour
- **Half-day Rate**: $75 (Up to 4 hours)
- **All day Rate**: $125 (More than 4 hours)
- **Extra Large Rooms**: $50/hour

Most rooms have whiteboards or chalk boards, telephone, data connections, wireless access technology and projection systems. These services are included in room rate.

Computer Lab

- **Hourly Rate**: $50/hour
- **Half-day Rate**: 150 (Up to 4 hours)
- **All day Rate**: 300 (More than 4 hours)

Computer Labs require technical assistance/support from IT staff. If printing is required, leasers must provide their own paper. Most rooms have whiteboards or chalk boards, telephone, data
connections, wireless access technology and projection systems. These services are included in room rate.

Science Lab (space only...minus RVCC lab equipment/materials)
Hourly Rate $ 50/hour
Half-day Rate 150 (Up to 4 hours)
All day Rate 300 (More than 4 hours)

Most rooms have whiteboards or chalk boards, telephone, data connections, wireless access technology and projection systems. These services are included in room rate.

Puksta Library Great Room (CL)/Falcon All Purpose Room (CL)/Large Lecture Hall (K)
Hourly Rate: $ 50/hour
Half-day Rate: $150 (Up to 4 hours)
All day Rate: $300 (More than 4 hours)

Wireless technology available and included in this rate.

Outside Grounds & Athletic Field (Claremont)
A separate deposit of $200 must be made to the Business Office prior to grounds use. Check will be refunded if leaser cleans-up to the satisfaction of the Plant Maintenance Engineer.

Hourly Rate: $ 25/hour
Half-day Rate: 75 (Up to 4 hours)
All day Rate: 125 (More than 4 hours)

Equipment Rental

Available equipment to rent is payable per event, regardless of length of time except where noted. All repairs will be paid for by leaser.

TV/VCR/DVD $ 35 (TV only $25)
Portable sound System 50
Podium with Sound System 50
Projection System 50
Media Cart 75 (Includes projection system, laptop, speakers, cart)
Teleconference equipment 100/hour
Microscope 50/each
Tripod & Paper 10/each
Technical Support

In the event technical support staff are required to assist with equipment setup, monitoring, tear down, etc., an additional charge of $45/hour will be assessed during the workday (8 a.m. - p.m.); Fees during early mornings, evenings, weekends or holidays are assessed at $175/person/hour.

RVCC IT Manager or designee must authorize installation of software packages not already available on systems. Advanced notice of new software installations is required at least 48-hours in advance of rental. A fee of $50/person/hour will be assessed for installation and de-installation of said software.

Custodial Support

Staff  Regular Hours – day (7 a.m. – 4 p.m.) No Charge;
Early morning, Evenings and weekends $35/hour.

A cleanup fee may be assessed for excessive disorder left in any RVCC space. Rates begin at $50/person/hour. Any damages to the facility or equipment will be charged to the sponsoring organization or person at a minimum charge of $100 or actual cost.

MANCHESTER COMMUNITY COLLEGE

Rental Administrative Service Fee $25

Classroom: $75 ½ day; $120 full day
Conference Room: $35 per hour
Lecture Hall/auditorium: $250 ½ day; $400 full day
Computer Lab: $250 1/2 day; $400 full day
Cafeteria: $60 per hour
IT Support Fee: $50 per hour
Audio/Visual: $20 - TV, VCR
Chairs $1/chair
Tables $8/table
Setup & breakdown fee $35

Maintenance Monday thru Friday 7:00 a.m.-4:00 p.m.
$22.00 per person/per hour
Saturday and Sunday 7:00 a.m.-6:00 p.m.
$30.00 per person/per hour
Security:  Monday thru Friday 7:00 a.m.–4:00 p.m.  
$26.00 per person/per hour  
Saturday and Sunday 7:00 a.m.–6:00 p.m.  
$40.00 per person/per hour

**NASHUA COMMUNITY COLLEGE**

Space Rentals

| **Classroom** | $25/hr |
| **Lecture Hall/Room** | $50/hr (2 hour minimum) |
| **Wellness Center Conference Room** | $35/hr (2 hour minimum) |
| **Gregg Hall Conference Room** | $35/hr (2 hour minimum) |
| **Cafeteria** | $75/hr (2 hour minimum) |
| **Computer Labs** | $100 |
| **Grounds** | $50/hr minimum $200, $100 cleanup fee will apply if left unsatisfactory |
| **Gym** | $100/hr 2-hr minimum |
| **Weight Room** | $40/hr |
| **Auditorium** | $100/hr (2 hour minimum) S |
| **Cleanup fee:** | $55/person/hr for excessive disorder, cleanup or extra setup |
| **Gym floor covering** | $200 full gym, $100 half gym |

Security fee:  
M-F $40/hr (7am-8pm)  
Sat-Sun $60/hr (7am-6pm)

Maintenance fee:  
M-F $40/hr (7am-8pm)  
Sat-Sun $60/hr (7am-6pm)

IT Technical fee:  
M-F $35/hr (7am-8pm)  
Sat-Sun $55/hr (7am-6pm)

Media Technical fee:  
M-F $35/hr (7am-8pm)  
Sat-Sun $55/hr 7am-6pm

Audio Visual:  
$30/piece/room

Non-Profit Organizations:  
M-F 50% reduction rate of classroom or conference room rentals  
SAT-SUN 25% reduction rate of classroom or conference room rentals

Damages:  
Minimum $100 or actual cost for any damages to the facility or equipment
GREAT BAY COMMUNITY COLLEGE

Classroom/Conference Rooms Rental Monday - Friday

- Conference Room - $35/hr; $85 half day (4hrs); $160 full day
- Single Room - $35/hr; $85 half day (4hrs); $160 full day
- Double Room - $160 half day (4hrs); $260 full day
- Triple Room - $235 half day (4hrs); $360 full day
- Computer Lab (20) - $200 half day (4hrs); $360 full day

*Most rooms have data/phone connections, as well as overhead projectors, VCR and DVDs. Access to this technology is already included in the price above.

Rental/Week is available at a 10% reduction payable in advance.

Grounds: $75/hour; plus a separate check for $200 delivered to the Business Office 24-hours in advance of use, or Friday noon for a weekend event. This fee covers a minimum rate for extra maintenance services. Check will be refunded if the rental group chooses to clean-up to the satisfaction of the maintenance engineer.

IT Technical on-site support can be provided on weekdays at $50/person/hour; on weekends or holidays at $150/person/hour. Great Bay IT Manager or designee must authorize installation of software packages not already available on systems. Advanced notice of new software systems installation is required at least 48-hours in advance of rental. A fee of $50/person/hour will be charged for the installation and de-installation of said software.

$50/day Penalty fees: A cleanup fee will be assessed for excessive disorder left in any Great Bay spaces. Rates begin at $50/person/hour for extra setup and cleanup on weekdays; $100/person/hour on weekends or holidays. Any damage to the facility or equipment will be charged to the sponsoring organization or person at a minimum charge of $100 or actual cost.

Non-profit organizations may be eligible for a 50% reduction in single classroom or conference room space rental costs based upon College review. The criteria to be used will be program intent, space availability and non-profit status.
NHTI – CONCORD’S COMMUNITY COLLEGE

Rooms

Classrooms: $50.00 hour
Lecture Halls: $100.00 hour, minimum 2 hours – Rooms L114, L224, G301, M141, M143
Auditoriums: $200 hour, minimum 2 hours – S122, G106

Computer Labs:
- Half day (up to 4 hours) - $300
- All day (over four hours) - $600

Cafeteria/Bistro: $100/hour, minimum 2 hours
Private Dining/Conference Area (Bistro/Café): $75 per hour, 2 hours minimum

CTBD: $200 minimum for teleconference

Student Center Rental:
- Great Room $100 per hour (2 hour minimum)
- Multipurpose Room $75 per hour (2 hour minimum)
- Conference Room (SC225) $50 per hour (2 hour minimum)

Miscellaneous fees:

Grounds: $50/hour, minimum

Audio Visual Technician: $50/hour for on-site assistance
- Minimum $50 weekdays
- Minimum $150 weekend days

Extra Security Officer:
- $50/hour/person
- Minimum $50 weekdays
- Minimum $150 weekend days

Maintenance: $50/person/hour for extra setup & cleanup
- Minimum $50 weekdays
- Minimum $150 weekend days

Wellness Center/Outdoor Facility Fees:

Gym: $100.00/hour/2 hr minimum, $500 per day maximum (Sept. 1 – May 31)
- $75.00/hour/2 hr minimum, $400.00 per day maximum (June 1 – August 31)

½ Gym: $50/hour/2 hour minimum, $250 per pay maximum (June 1 – May 31)
- $37.50/hour/2 hour minimum, $200 per day maximum (June 1 – August 31)
Gym floor covering $200.00
Baseball Field $40.00/hr. or portion thereof
Softball Field $40.00/hr. or portion thereof
Primary Soccer Fields 1&2 $80.00/hr. or portion thereof
Secondary Soccer Fields 3,4,5,& 6 $50.00/hr. or portion thereof

Other Grids or outside:
Basketball courts/tennis courts $15.00/hr. or portion thereof
Scoreboard $15.00/hr.
Scoreboard Operator $15.00/hr.

Field/Gym Usage Discount: 50% discount on field/gym usage for camps, clinics or groups that use the outdoor fields/gym for 3 or more consecutive days. A day consists of 6 or more hours.

POLICE STANDARDS AND TRAINING COUNCIL (per RSA 188-F:32-a)

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No fee would be charged to state, county or local law enforcement or corrections agencies, the Governor's Office, the Administrative Office of the Courts, the Attorney General, the Community College System of New Hampshire, Fire Standards & Training, the State Division of Personnel, or any organization where the Director deems it to be in the interest of law enforcement to waive the fee. (See Pol 302.17 Use of Council Facility)
ABATEMENTS

Full Time CCSNH Employees: free tuition only; CSS fee is not charged and academic instruction fee is not charged. All other mandatory fees are not charged.

CCSNH Dependent: half tuition only; CSS fee and academic instruction fee are charged.

Senior Citizens (over 65): half tuition on credit courses on a space available basis; CSS fee and academic instruction fee are charged, no discount for workshops.

National Guard: Effective Spring 1997 (per legislation RSA 110-B:63 a to f) - free tuition on a space available basis after meeting the prerequisites of the National Guard Education Assistance Program guidelines; CSSF and academic instruction fee are charged; must be matriculated into a degree-enhancing curriculum.

Preceptors/clinical or practicum supervisors: 50% tuition voucher for one course or workshop within a year on a space available basis. The voucher is not transferable and cannot be combined with any other coupon; the maximum allowable discount on a workshop is 50%.

Running Start Faculty: Each Running Start faculty (via the School Principal) will be issued one course voucher for every Running Start course that is taught. The voucher covers the cost of tuition (fees excluded). Running Start faculty may elect to transfer their voucher.

Skills USA Competition Winners: Each Skills USA (VICA) first place winner in a skill area directly related to a CTC degree program will be awarded $5,000. If a winner wins two different years, he/she will receive two $5,000 years tuition. See full wording/requirements in the Finance Section of Board Policy.

NH High School VALEDICTORIAN: a one-year tuition scholarship will be awarded to designated New Hampshire high school valedictorians, based on a cumulative grade point average, from New Hampshire NEAS&C accredited institutions. The recipient must be a full-time matriculated student in a CCSNH college within 15 months from the time of secondary school graduation.
Tuition as Prizes: $35,000 per fiscal year ($5,000 per campus)

Chancellor’s Tuition Waiver Scholarship: $2,500 per fiscal year

Police Academy and Corrections Academy: One student per academy class will be awarded free tuition for 15 credits that must be used within 3 years of receipt.

Jobs for New Hampshire Graduates: JNHG Seniors applying for admission to our colleges have been waived the application fee.

Running Start Senior Students: Running Start Seniors applying for admission to our colleges have been waived the application fee.

NH Connections Program: NH Connections Program students applying for admission to our colleges have been waived the application fee.

Tuition Waived for Children of Certain Firefighters and Police Officers See RSA 188-F:16-a

Tuition Waived for children of veterans who die while on active duty or from a service-connected disability. See RSA 193:20 as administered by the Postsecondary Education Commission.

North Country Early College Opportunity Program. 15 North Country rural area students may attend White Mountains Community College at half tuition

Tuition Waivers for Foster Children See RSA 188-D:43 as administered by the Postsecondary Education Commission.

4/24/14
Revised 5/29/14
Revised 8/5/14