Members present: Richard Heath, Allen Damren, Robert Duhaime, Kim Trisciani, Dave Luneau, Alison Stebbins, Claudie Mahar, Ross Gittell, Steve Caccia, Lucille Jordan, Alicia Harvey-Smith and Ronald Rioux

Regrets: David Paquette, Ned Densmore, Kathy Shields, Tricia Lucas, Jeremy Hitchcock, and Jack Calhoun

Also in attendance: Shannon Reid, Matt Moore, Mike Marr, Lynn Moore, Melanie Kirby, John Harrington and Amber Wheeler.

The meeting was called to order at 9:35 a.m. at NE Delta Dental, Concord, NH.

Mr. Dave Luneau was introduced. He has been appointed to the Facilities/CB committee representing the NHTI Advisory Committee. He gave a brief bio and expressed his pleasure in serving on this committee.

1. Approval Meeting Minutes:

VOTE: The Committees, on motion of Mr. Damren, seconded by Ms. Trisciani, voted unanimously to approve the following meeting minutes as presented:

- Joint Facilities Committee and Finance/Capital Budget Committee meeting December 12, 2013
- Finance Committee meeting November 20, 2013
- Facilities/Capital Budget Committee meeting November 20, 2013

2. FY16-17 Capital Budget Presentation and Approval

Dr. Gittell described the process followed in developing this capital budget proposal. Each president prepared their request, twice met with the committee (Gittell, Marr, Moore, Reid, Van Ostern, Rioux), looked at programs and enrollment, and looked at the system as a whole as well as regions of the state.
All this strong information, including back-up data, have been well documented and prepared to support this budget.

The focus of the capital budget is: protecting and preserving CCSNH physical assets, enable CCSNH to achieve its mission of supporting student success and workforce needs, serve all students across NH, align with projected enrollment trends, and create a financially sustainable system of colleges.

After approval by the full board, this budget will be submitted to Administrative Services in March. This will be followed by hearings with the Governor’s Capital Budget team. The Governor will present his/her capital budget in February, 2015.

Discussion followed.

After further discussion of the Keene sprinkler, it was agreed to combine the money requested in with the top priority critical maintenance request adding $200,000.

President Jordan applauded the chancellor’s office committee for the process followed to arrive at this capital budget request noting that it as the most thorough she has seen in the 16 years as a president.

VOTE: The Committees, on motion of Dr. Damren, seconded by Ms. Mahar, voted unanimously to approve and recommend to the Board the FY16-17 Capital Budget as amended as follows:

<table>
<thead>
<tr>
<th></th>
<th>Critical Maintenance including Keene sprinkler system</th>
<th>$3.2 million</th>
</tr>
</thead>
<tbody>
<tr>
<td>System-wide</td>
<td>IT Infrastructure</td>
<td>$4.5 million</td>
</tr>
<tr>
<td>MCC</td>
<td>HVAC/Electrical Technology</td>
<td>$7.0 million</td>
</tr>
<tr>
<td>NHTI</td>
<td>IT/STEM/Student Success</td>
<td>$5.5 million</td>
</tr>
<tr>
<td>NCC</td>
<td>Phase I campus renovation</td>
<td>$1.7 million</td>
</tr>
<tr>
<td>NCC</td>
<td>Culinary</td>
<td>$.6 million</td>
</tr>
<tr>
<td>RVCC</td>
<td>Phase II IT and Science labs</td>
<td>$.4 million</td>
</tr>
<tr>
<td>WMCC</td>
<td>Library/Learning Commons</td>
<td>$.3 million</td>
</tr>
<tr>
<td>WMCC</td>
<td>Culinary upgrade</td>
<td>$.2 million</td>
</tr>
<tr>
<td>LRCC</td>
<td>Heavy Equipment/Marine/Small Engines</td>
<td>$5.0 million</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>$28.4 million</strong></td>
</tr>
</tbody>
</table>

3. Update on Capital Projects

Mr. Moore circulated and explained the 1/1/4/14 report on the status of the FY13 projects as follows:
GBCC  JSA Architects awarded the design contract
LRCC  first meeting on the auto marine addition with the architect (Lavallee Architects) will be held tomorrow
LRCC  The Health Science building - addressing HVAC issues
NCC  Continue to work with Hutter Construction with renovation projects
NHTI  Library repairs will begin in the spring. North Hall is up to code for carbon monoxide; staff were commended for their work to accomplish this. Boiler has been replaced and is up and running
RVCC  Continue to work with MacMillian on phase I

Mr. Moore announced the Lavallee Bresinger received the 2014 AIA New Hampshire Excellence in Architect Design Award for the MCC Student Center by the New Hampshire Chapter of The American Institute of Architects.

Trustee Damren indicated he walked through the RVCC building recently and asked if the project is meeting time expectations. Mr. Moore explained that they are three weeks behind but now have a new supervisor and anticipate they will be back on schedule.

Mr. Rioux reported on the Stratham property sale. Juliet Marine is still concerned with the mold issue. We are currently outside the due diligence period and both parties desire to work through this issue. JMS hired an independent engineering consultant and should have a report in two weeks.

4. Other

No other items.

Next Meeting:  March 25, 2014

The meeting adjourned at 10:35 a.m.

Respectfully submitted,

Marie Anne Mills
Assistant to the Chancellor