CCSNH BOARD OF TRUSTEES
FACILITIES AND CAPITAL BUDGET COMMITTEE
June 4, 2013


Regrets: None

Also in attendance: Matt Moore, Mike Marr, Kelly Chapman, Sarah Diversi, Lynn Moore, Amber Wheeler, Melanie Kirby, John Harrington, and Joanne Berry.

The meeting was called to order at 9:02 a.m. at NE Delta Dental, Concord, NH.

1. Approval of the March 26, 2013 Meeting Minutes

President Kalicki introduced John Harrington, new CFO at Lakes Region CC.

Reference was made to the excellent op-ed about the Running Start award breakfast by Paul Holloway in the Business NH Magazine.

VOTE: The Committee, on a motion by Mr. Shyne, and seconded by Mr. Paquette, voted unanimously to approve the March 26, 2013 meeting minutes as corrected.

2. Great Bay Community College

Mr. Moore reported as follows:

- Status of existing problem chiller

This has been a long standing item. A variable speed pump was installed at the expense of the vendor. Again it did not work but they found a clogged screen and it is hopefully corrected. It is currently working fine.

It was requested that maintenance contract for the existing chiller be reviewed to be sure items such as the screens are addressed/cleaned/replaced etc.
• Contract for Backup Chiller, bid early June

With available critical maintenance funds, a back-up chiller will be purchased. They would like it running this fall. A phone poll to approve the contract may be requested prior to the next meeting.

• FY 14/15 Student Center

Work continues on the scope of service needed, then a RFP will be developed.

3. Laconia Community College

• Status of the New Addition for Health and Sciences

Construction continues on schedule. Negotiations underway with the Architect, SMART on extra work charges

• Update of the Lakes Region CC Culinary Arts Facility

President Kalicki reported that they have a verbal agreement with Shaker Village for use of their kitchen and facility for the culinary arts program. A draft lease is being reviewed by our legal department in hopes of finalization within 30 days. We would occupy by the end of July for two to three years. It is 14 miles from the main campus.

The college will run a restaurant as was done at the Belmont facility – lunches during week and some evening dinners. The contract cost is approximately $50,000; Belmont was $42,000.

4. Manchester Community College

• Ratification of Contract Telephone Vote:

  o Manchester Community College – Knox Building Window Wall & HVAC Renovations (MC11-03) with Martini Construction in the amount of $1,271,694.00

VOTE: The Committee, on motion of Mr. Densmore, seconded by Mr. Paquette, voted unanimously to ratify the vote approving the Martini Construction contract with Manchester CC in the amount of $1,271,694.
• Vote to approve:
  o Manchester Community College – Temporary Kitchen Classroom Renovation (MCC13-17) with Torphy Construction & Development, LLC in the amount of $440,885

The Torphy Construction contract was emailed yesterday. This is the company used for the welding lab and they did excellent work.

VOTE: The Committee, on motion of Ms. Lucas, seconded by Mr. Shyne, voted unanimously to approve the Torphy Construction & Development LLC contract with Manchester CC in the amount of $440,885.

5. Nashua Community College

• Vote to approve:
  o Nashua Community College – Construction Manager Services for FY 14 & 15 for the amount of $400,000 and other small projects as they become funded throughout the FY 14/15 period.

Interviews were held yesterday and the contract is not ready for vote today. Hutter Construction was selected. A phone poll will be required when the contract is completed.

Ms. Wheeler noted that the $400,000 is from operating funds.

Mr. Marr explained that there can be a mixture of funding sources for various projects. It is also more efficient to use a construction manager for coordination of projects. The CM goes out to bids, coordinated meetings, change orders etc.

• Status of Nashua CC Health and Science Building Closeout with Dennis Mires and TLT

It was reported that Dennis Mires will absorb the cost to remove the siding that was defective and match the other siding. TLT will then be able to finish the project; we will get warranties, manuals etc. Attorney Ron Ciotti will complete the negotiation.

Mr. Rioux added that this action will avoid a lawsuit and additional legal expenses. Both parties worked together and reached the agreement with Dennis Mires.
6. NHTI – Concord’s Community College

- Vote or Ratification of Contract
  
  - NHTI – Concord’s Community College – Construction Management Services FY 13 thru FY15 (CON13-15) with Milestone Engineering & Construction, Inc. in the amount of $942,392.00

Mr. Moore explained that the construction manager will provide preconstruction services and preparation of the needed documents. If we get capital funding, we will then submit amendments to the contract. Projects currently being addressed were listed. Having a CM on board will enable us to move quickly as we get funding. Project that they will address now include the library roof. We have input on subcontractors with this CM project.

VOTE: The Committee, on motion of Mr. Paquette, seconded by Ms. Trisciani, voted unanimously to approve the Construction Manager Services contract with Milestone Engineering and Construction for NHTI in the amount of $942,392.

- Status of New Academic Building

$500,000 was appropriated/allocated to fund planning including architect who will provide drawings and estimates.

ACTION: Building drawings will be presented at the next meeting.

7. River Valley Community College

- Vote to approve:
  
  - River Valley Community College – Construction Management Services for FY 13/14/15 (which include Renovations and various small projects) with MacMillin a DEW Construction Company.

Unfortunately, the contract is not complete but very close for vote. A phone vote will be required.
8. White Mountains Community College
   - Status of remaining Critical Maintenance funds

There are critical maintenance funds available for video contracting but additional funds are needed.

- Mobile Equipment building

We are in process of evaluating the move of the program to LRCC.

9. Sale of Stratham Property Update

Mr. Rioux reported that the Stratham Planning Board has approved the project with conditions which are not unreasonable.

We are now waiting for fire department’s approval. Should they require a sprinkler system, it would be costly to the buyer. This is an assembly facility and no chemicals are on site. After this approval is received, our 90 day due diligence begins.

10. Other

It was announced that the Manchester public meeting on the proposed Exit 7 will be held at MCC on June 11 at 7:00 pm

All agrees to two future meeting dates: September 24 and November 20

NEXT MEETING: July 23, 2013, NE Delta Dental

The meeting adjourned at 10:13 a.m.

Respectfully submitted,

Marie Anne Mills
Assistant to the Chancellor