CCSNH BOARD OF TRUSTEES
FACILITIES AND CAPITAL BUDGET COMMITTEE
March 26, 2013


Regrets: Tricia Lucas, Kim Trisciani and David Paquette

Also in attendance: Mike Marr, Kelly Chapman, Sarah Diversi, Lynn Moore, Amber Wheeler, and Joanne Berry.

The meeting was called to order at 10:03 a.m. at NHTI, Student Senate Building, Concord, NH.

1. Approval of the January 15, 2013 Meeting Minutes

VOTE: The Committee, on a motion by Mr. Garfield, and seconded by Mr. Densmore voted unanimously to approve the January 15, 2013 meeting minutes as presented.

2. Projects Seeking Future Approval

Mr. Heath noted that Mr. Moore had to be at the state house for capital budget hearings and asked presidents to report on their projects.

Mr. Hill: RVCC anticipates starting its project after commencement which includes a lecture hall addition, moving the learning center downstairs and moving OT/PT programs upstairs. A phone vote is forthcoming for the construction management contract.

President Kalicki: Lakes Region CC new building construction is going well. Due to a redrawing, there will be an adjusted fee increase for the architect.

Regarding the culinary arts program, an RFP has been issued for a location – due April 4. Currently, they are using Laconia and Concord high schools. Due to the additional expenses for students to travel, they are issued a stipend.
President Jordan- NCC: She and Mr. Moore met with Dennis Mires and made an offer to remove the trial panels, replace with the original panels and make the building watertight for his portion of the claim. Mr. Mires agreed the offer is reasonable and he was going to address with his insurance company. Attorney Ciotti is in communication with TLT.

President Huard – MCC: Good news – the welding lab is 98% complete and an open house scheduled for April 23. The student center is completely enclosed and anticipate a mid-June completion. A bid had been issued for the window wall which is a $1.2m project. She anticipates a September completion of all projects.

She further reported on her meeting with the Manchester mayor regarding the dangerous entryway to the college. He is in support of the change and will now be reaching out to the neighbors. This is a $500,000 project. The emergency access road from I393 to the campus will be completed this summer. Changes to Exit 6 remains under discussion. We could lose about 10-20% of our land.

Dr. Huard shared that MCC is pursuing the establishment of a welcome center in downtown Manchester to create a presence of the college in the city, to interact with the community in a new way, better assess the needs of the city, and to recruit students. This not an academic center and will be funded through current operating funds. Other funding sources are also being investigated. Discussion followed.

President Kilchenstein – NHTI. Due to the possibility of reduced capital funding, she met with the chancellor and Mr. Moore to discuss alternate plans. Plans include hiring a construction manager now and develop the plan, specifications and construction bid documents so that they are ready when funding is received. Milestone Construction has been selected and a contract will be emailed soon. The campus will also address many critical maintenance projects now including library roof leak, Strout Hall dorm window replacement, and North Hall bathroom renovations. Milestone would assist us for these projects.

3. Status of the FY14-15 Capital Budget Process

Was not discussed due to time.

4. Status of Facilities Projects

Previously discussed.
5. **Update of the Lakes Region CC Culinary Arts Facility**

Previously discussed.

6. **Status of Nashua CC Health and Science Building Closeout with Dennis Mires and TLT**

Previously discussed.

7. **Sale of Stratham Property Update**

Ron Rioux reported on the status of the sale of the Stratham property and the purchase and sales agreement. This will also be discussed with the Finance Committee and will require the vote of the full Board.

8. **Other**

**NEXT MEETING:** June 4, 2013, NE Delta Dental

The meeting adjourned at 10:50 a.m.

Respectfully submitted,

Marie Anne Mills
Assistant to the Chancellor