Members present: Richard Heath, Scott Kalicki, Jack Calhoun (phone), David Paquette (phone), Allen Damren, Kathy Shields, Claudie Mahar (phone), Matt Wood, Scott Kalicki, Steve Ellis (phone), and Susan Dunton.


Also in attendance: Matt Moore, Amber Wheeler, Kristen Van Ostern, Melanie Kirby, Bettejean Neveux

The meeting was called to order at 9:03 a.m. at NE Delta Dental, 2 Delta Dr., Concord, NH.

1. Approval of the November 25, 2014 Meeting Minutes

VOTE: The Committee, on motion of Mr. Damren, seconded by Mr. Calhoun, voted unanimously to approve the November 25, 2014 meeting minutes as presented.

2. Capital Budget Update

The CCSNH revised capital budget request was circulated. Mr. Moore explained the changes from the April 2014 submission decrease from $28.4M to $24.5M reflecting the shifts in programmatic needs, the reprioritization of rural college projects, additional critical maintenance needs and a reduction in IT request.

Question was raised about moving the mobile diesel program from WMCC to LRCC. It was noted that this transfer has been delayed 3-4 years as the industry is not in the position to assist in supporting a move/program restructure.

3. Great Bay Community College

Mr. Moore reported as follows:

Half of the floor has been poured and other half will be completed later, steel will arrive late January with the goal of an early August completion date.

• Status of Great Bay Community College, Rochester: Construction with Turnstone Corporation Rochester Campus Additional Renovated Space. On time and budget for an early February completion. Turnstone Construction Design/Build Contract NTE Approved $2,640,950.00. The current construction phase with a $1,080,000 budget renovating 10,098 sq. ft. adding to the previously renovated 17,000 sq. ft.

Sheetrock is up and some areas will be ready in early February and totally completed in time for the start of the February 17 classes. This is in the fast track mode. Enrollments last fall were 99 and this fall 292.

4. Nashua Region Community College

• Minuteman Security Technologies for Security Management System, met with staff, scheduling security walkthrough with Minuteman.

Ms. Tilton was asked to report on the security project status of all colleges. A walk through of Nashua CC is scheduled. RVCC is completed at both facilities and is very pleased with the system. WMCC has submitted a plan and looking at the budget to determine scheduling the projects. GBCC is working on their comprehensive plan including the new building.

Dr. Kalicki shared the background of working with Minuteman Security as well as their work at LRCC. It is hoped to have a standardized plan for all the colleges based on size and need of each campus.

ACTION: Mr. Heath requested that a spreadsheet be developed for all college indicating status for security technologies and possible time lines.

5. River Valley Community College

Mr. Moore reported as follows:

• Status of Construction Management Services – for FY 13/14/15 MacMillin Construction. MacMillin Construction NTE Approved $3,447,846.00.
  o Claremont Renovations – Closeout with a balance of about $250,000.

A meeting will be held with President Harvey-Smith to address the balance.
o Claremont Site – Bid in January, Construction on site-work to start in spring budgeted at $191,998.

A meeting will also be held to discuss this project.

o Keene Boiler – Bids received and will start during Christmas break. Contract budget at $500,000.

The issue between the City of Keene and the Fire Marshal needs to be resolved by the State Fire Marshal's Office. This project has not begun. Bids will be open today. We are converting the entire heating system to propane gas. All boilers and equipment can fit into the current room. The current system is being monitored closely.

- SYS15-01 at River Valley Community College. Minuteman Security Contract NTE Approved $112,071.00 for Claremont and Keene, only punch list remains.

This was previously reported on by Ms. Tilton.

6. White Mountains Community College

- Sale of 12 Industrial Park Road

Ms. Van Ostern reported that the sale of this property is still in progress. Issues such as title are being addressed but anticipate the sale will be finalized.

- Status of Construction Management Services – for FY 13/14/15 Hutter Construction. Hutter Construction NTE Approved $1,155,000.00.
  o Renovation and upgrade their Automotive and Welding spaces, etc. and Bathroom renovations ADA. Only punch list remains.
  
  o Starting design from Engineers Report to address Fire Marshal’s concerns which should be funded in FY 2016

FY16 funds will be used to address the Fire Marshal's recommendations.

7. Manchester Community College


Manchester CC security project is underway with a predicted April completion date.

8. Other

No other items.
9. Presentation

- Manchester Community College – Preliminary design Plans will be available to view of the Front Street design by Hoyle, Tanner & Associates.

Mr. Moore presented and explained the preliminary architectural plans for the new Front Street access road to the college. These plans will be completed within a few months to be ready for bidding when the FY16 budget is approved.

At 9:45 the members of the Finance Committee joined the meeting for the following presentation.

- Lakes Region Community College - Lavallee Brensinger presentation of the Lakes Region New Automotive building Design

President Kalicki noted that the LRCC received $3.3 million for the automotive building. Initially, it was planned to have a 21 bay area. Due to construction costs, it was scaled down to 17. The site preparation is also costly. He introduced Shawn Landry from Bresinger Architects. Mr. Landry reviewed the college land area, locations considered for this building as well as the proposed future mobile diesel building. A goal of the project is to create a college campus feeling. The building plan was viewed as well as phase 2 for the additional bays. Discussion followed.

Next Meeting: March 24, 2015 at NH Delta Dental.

The meeting adjourned at 10:12 a.m.

Respectfully submitted,

Marie Anne Mills
Assistant to the Chancellor