COMMUNITY COLLEGE SYSTEM OF NEW HAMPSHIRE
BOARD OF TRUSTEES

EXECUTIVE COMMITTEE
November 20, 2013


Regrets: Robert Duhaime, Nick Halias

Others in attendance: Sara Sawyer, Jeanne Herrick, Kristyn Van Ostern, Shannon Reid, Matt Moore, and Mike Marr.

The meeting was called to order at 11:15 a.m. at NHHEAF, 3 Barrell Ct., Concord, NH

1. Approval of the July 9, 2013 Meeting Minutes

VOTE: The Board, on motion of Ms Shields, seconded by Ms. Mahar, voted unanimously to approve the minutes of the July 9, 2013 meeting as presented.

2. Retiree Health Benefit Cost Allocation

The memo dated 11/2013 regarding the draft report of CCSNH/DAS Task Force on Retirement Health Benefit Cost was circulated.

Dr. Gittell provided background information on HB2; a committee was formed and one meeting has been held with DAS.

He read the recommendation proposed by the CCSNH members of the task force.

Discussion followed.

Ms. Sawyer noted that HB2 requires submission of a report by December 1 but another meeting with DAS is not scheduled until December 2.
VOTE: The Committee, on motion of Ms. Shields, seconded by Ms. Mahar, voted unanimously to approve Chancellor Gittell’s evaluation and recommendation as follows:

CCSNH Evaluation and Recommendation:

CCSNH proposes that the proper allocation of liability is for it to be responsible for any CCSNH employee whose right vested on or after July 1, 2011 because CCSNH is the employer on the date of vesting. CCSNH should not be responsible for any employee whose right to the health benefit vested prior to July 1, 2011 because any such an employee was an employee of the DRCTC, an agency of the state, at the time of vesting. CCSNH argues that allocating liability for the cost of the benefit to the entity that was the employer at the time of vesting is appropriate because any future liability for such an employee accrued at the moment of vesting. Whether the vested employee thereafter continued in state service, retired from state service or discontinued in state service to work elsewhere, the employee’s entitlement to receive the benefit upon retirement is fixed. Thus, liability for the eventual cost of the benefit is properly allocated to the entity that was the employer at the time of vesting.

Based upon the vesting schedule set forth in RSA 21-I:30, VI, CCSNH will be liable for the cost of retiree health benefits for all eligible CCSNH employees, whose original date of hire in state service was on or after July 1, 2001.

3. Board By-Laws – Review of Committee Responsibilities

Mr. Holloway reminded all standing committee chairs the need to review their committee’s responsibilities as described in the by-laws, as requested by the Governance Committee.

Review of the Executive Committee responsibilities was tabled.

4. Non-Public Session

Not required

5. Other

Capital Budget

The proposed FY16-17 Capital Plan was distributed and explained by Chancellor Gittell. The team of Ron Rioux, Mike Marr, Matt Moore, Shannon Reid, Kristyn Van Ostern and Chancellor Gittell met with each president individually in a series of
meetings to review their proposals, as well as pertinent data including enrollment trends and projections, current space utilization, program data, labor market information and college academic and strategic planning. The proposed capital budget request was developed through this process.

The team and presidents were thanked for all their hard work on this proposal.

Lengthy discussion followed.

Suggestions: include as a stated goal of the capital budget request protecting and maintaining the $100 million in facilities assets. It was also recommended that we quantify for the legislature the operational funds we expend on maintenance projects.

VOTE: The Committee, on motion of Mr. Hitchcock, seconded by Ms. Trisciani, voted unanimously to approve the list of projects presented for the FY16-17 CCSNH capital budget request.

This proposal will now be reviewed by the Facilities Committee and Finance Committee at their upcoming meetings, and then the full Board in February.

Nursing

The CCSNH administration is focused on our college nursing programs as the industry and career opportunities continue to evolve.

The meeting adjourned at 1:00 p.m.

Respectfully submitted,

Marie Anne Mills
Assistant to the Chancellor