Location:  CCSNH, 26 College Dr. Concord, NH

Members Present at location:

Members Present via Conference Call: Katharine Shields (Concord), David Paquette (Hooksett), Kim Trisciani (Manchester), Ann Torr (Dover), Connie Roy-Czyzowski (Concord), Steve Guyer (Wolfeboro), Ned Densmore (Franconia), Alison Stebbins (Portsmouth), Nicholas Halias (Pembroke), Tricia Lucas (Manchester), Angelo Roussel-Roberge (Mont Vernon), Jack Calhoun (Harrisville), Ross Gittell (Portsmouth)

Recused:  Allen Damren


(1 vacancy)

I.  Call to Order

The business meeting was called to order at 9:35 a.m. at 26 College Dr., Concord, NH.

A roll call was taken.  Each Trustee identified themselves and their location.

Vice-Chair Bogle Shields declared an emergency meeting due to the immediate need to ratify the adjunct faculty contract.
II. Adjunct Faculty Contract

Dr. Gittell requested Ms. Sawyer recap the provisions of the adjunct faculty contract.

Ms. Sawyer explained that SEA implemented the ratification process for the tentative agreement by conducting informational sessions at each college and distributing ballots to voting members. The CCSNH was notified on Monday, September 9, 2013 that 100% of the voting members approved the tentative agreement.

As reviewed, the 2013 – 2016 CCSNH/SEA Collective Bargaining Agreement for covered adjunct faculty includes:

- **Workload:** A workload statement that clearly stipulates adjunct faculty are part-time faculty, teach a variable number of credits in an academic year, and serve in a non-benefitted instructional position.

- **Compensation:** Per credit rate increases: Year 1 – 6.5%; Year 2 – 2.0%; Year 3 – 3% [Note: The last time adjunct rates were increased was Spring, 2009]

- **Agency Fee:** Agency fee shall apply to “any covered adjunct faculty whose original date of hire is on or after July 1, 2013. Based on the definition of the bargaining unit (5 semesters in 5 years), the agency fee provision will not impact newly appointed adjuncts until fall, 2015, at the earliest. A semester is defined as fall and spring semesters only.

- **Duration:** A three (3) year contract (expiration June 30, 2016) that does not include an evergreen provision.

**VOTE:** The Board, on motion of Mr. Paquette, seconded by Ms. Trisciani, voted 11-0-1 (Mr. Halias abstained) (in a roll call vote) to approve the 2013-2016 Adjunct Faculty Collective Bargaining Agreement between the Community College System of New Hampshire and the State Employees' Association, SEIU Local 1984, Inc. that shall become effective upon the signing of the Agreement by both parties.

Ms. Sawyer was acknowledged for her work on this contract.
III. Other

No other items

IV. Non-public Session

Not required

The meeting adjourned at 9:44 a.m.

Respectfully submitted,

Marie Anne Mills
Assistant to the Chancellor