River Valley Community College seeks quotes for three (3) leased energy efficient and low emission vehicles.

Objective: Lease for a three (3) year period new, fuel efficient, lower EPA emissions vehicles at a monthly or annual lease cost of about $229/month or $2,750/year for each vehicle; 36-month closed-end 15,000 mile lease on the following automatic four-door AWD SUVs:

Vehicle selections include:

- Toyota RAV 4
- Subaru Forester
- Jeep Compass
- Ford Escape Hybrid/Mercury Mariner Hybrid
- Honda CRV
- Kia Sportage

Quotes shall be clearly and specifically identify the product being offered and send specifications, including EPA mileage and Emissions data, with the bid. See Attachment A. Failure to do so may cause the bid to be considered non-responsive.

Proposals will be evaluated on cost and the different criteria deemed to be in the college’s best interest including but not limited to: EPA mileage, EPA Green Vehicle emission data, and RVCC’s preference.

The bidder assumes all costs of the preparation of the proposal and presentations necessary to the proposal process.

Signed proposals must be received by Cynthia LaCasce, Chief Business Affairs Officer, River Valley Community College, no later than 4:00 P.M., Monday January 6, 2015. Mail or hand-deliver proposals to Cynthia LaCasce, Chief Business Affairs Officer, River Valley Community College, One College Place, Claremont, NH 03743; or fax 603-543-1844.
Lease Requirements:
- Lease to commence no later than January 16, 2015.
- Leases will be for 36-months at which time the vehicles will be returned.
- Payments will be made monthly or annually.
- Leases will be close-ended. Any down payments must be indicated in the proposal and RVCC shall not have any further obligation following the term of the lease except for excess mileage or excessive wear-and-tear. Any additional charges must be explained in the lease.
- A copy of the proposed lease and terms is to accompany the submitted proposal bid.
- There are no trade-ins by the college.

Vehicle Specifications
- Full Warranty and Manuals
- Vehicles must contain completed pre-delivery checklist.
- Vehicles must have temporary dealer registration plates on the vehicles at the time of delivery.
- Vehicles must be clean when delivered and all stickers removed, except the MSRP label.
- Vehicles must include all standard equipment as stated in the retail sales literature. Do not delete standard equipment for less expensive non-standard equipment.
- Vehicles must comply with all applicable federal and state regulations and standards.
- **Minimum** factory installed equipment shall include:
  - All season steel radial tires
  - Automatic transmission
  - Power steering and brakes
  - Fabric interior
  - Front and rear floor mats
  - AM-FM stereo radio
  - Air conditioning
  - Tilt steering wheel
  - Intermittent wipers
  - Dual outside mirrors
  - Rear window defroster
  - Standard color will be selected
Other considerations:

- All vehicles offered must have a dealership with servicing capability within a 15 mile radius of River Valley Community College - Claremont.
- Include sales brochure and color chart with bid.
Reproduce this form for more than one proposal being submitted.

<table>
<thead>
<tr>
<th>Proposal Form</th>
<th>Total for 3 vehicles</th>
<th>15,000 mile per year lease</th>
<th>Total for 3 vehicles</th>
</tr>
</thead>
<tbody>
<tr>
<td>3 Vehicles:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vehicle Make</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Model</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Yr of Manufacture</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Engine</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>City EPA Rating</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Delivery Time from order / lease</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Warranty summary & enclosed full with proposal | Yes | No

List any other fees, such as lease origination fee, etc.: (Do not include registration fees) Explain:

Excess Mileage Cost:

Total lease cost per vehicle based on 36 monthly payments

APR of Lease

Lease cost for 3 years –based on 3 annual payments

Total lease cost per vehicle

Please include brochure on vehicle and a written proposal.
SIGNATURE AFFIDAVIT

In signing this response to the Request for Quote, I certify that I have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition, that no attempt has been made to induce any other person or firm to submit or not to submit a bid, that this bid has been independently arrived at without collusion with any other bidder, competitor, or potential competitor, that this bid has not been knowingly disclosed prior to the opening of bids to any other bidder or competitor and that the above statement is accurate under penalty of perjury.

The undersigned, submitting this response to the Request for Quote hereby agrees with all terms, conditions and specifications by the College and declares that the attached bid proposal and pricing are in conformity therewith.

_________________________________________  ________________
Name (Type or Print)  Date

_________________________________________  ________________
Signature  Title

_________________________________________  ________________
Dealership  Telephone number

_________________________________________  ________________
Address  Fax number

_________________________________________  ________________
City, State and zip code  E-mail address