



COMMUNITY COLLEGE SYSTEM OF NEW HAMPSHIRE  
26 COLLEGE DRIVE  
CONCORD, NEW HAMPSHIRE 03301

PERSONNEL COMMITTEE  
May 11, 2009

Members Present: Kim Trisciani, Chair; Sara Sawyer; Nick Halias; Connie Roy-Czyzowski; Mark Edelstein; Claudette Mahar; Robert Duhaime; and Chancellor Richard Gustafson.

Regrets: Lynn Kilchenstein; Lori Hitchcock; and Kristi Palestino

The meeting was called to order at 2:05 p.m. at CCSNH, 26 College Drive, Concord, NH.

VOTE: The Committee, on motion of Ms. Trisciani and seconded by Ms. Mahar voted to recess the regular meeting at 2:10 p.m. to meet with legal counsel, State Attorney Naomi Butterfield.

The regular meeting resumed at 2:40 p.m.

1. Approval of 02/09/09 Meeting Minutes

VOTE: The Committee, on motion of Ms. Mahar, seconded by Ms. Roy-Czyzowski, voted unanimously to approve the February 9, 2009, meeting minutes as presented.

2. Status of Legislation for Continuation of State Services

Chancellor Gustafson reported that Legislative Bill SB 149 has been unanimously approved by the Senate, and the bill is now at the House. Chancellor Gustafson stated that he is scheduled to meet with the House Finance Committee regarding this legislation. The transition process will enable the CCSNH to become more independent from the State as the System begins to take on administrative functions that historically have been provided by the various State agencies including the Department

of Administrative Services, Treasury, and Justice. This bill will extend those services through FY 2010 and FY 2011 so transitions that are underway may be completed. It will not add or delete services. Chancellor Gustafson noted that this bill includes an extension of the Joint Legislative Transition Oversight Committee in order to be able to continue to work with that group of Legislators as CCSNH continues moving forward with the transition process. Chancellor Gustafson is confident that the bill will move forward. If additional services are needed after June 30, 2011, CCSNH will most likely enter into an MOU with the State Attorney General's Office.

### 3. Update on Transition Activities

Chancellor Gustafson updated the Personnel Committee on the following transition activities:

- The money committed on our own capital projects has been expended or committed;
- CCSNH will be able to take on more of its legal affairs as a new position is now open for legal counsel; the candidates' resumes will be reviewed at the end of the week, and the position should be filled by this summer;
- Purchasing requirements change on July 1, 2009;
- Visits by Trustees to each college, part of the Board's agreement with our SEA representatives, are taking place. There have been several already which have yielded interesting questions and discussion. There have been good turnouts and people seem comfortable with self-governance. The next 2 visits will be held at NHTI, and River Valley College.

### 4. Non-Public Session:

VOTE: The Committee, on motion of Ms. Mahar, seconded by Mr. Duhaime, voted by roll call vote, to conduct a non-public session for the purpose of discussing a legal issue and noted that such a non-public session is authorized by RSA 91-A:3, II (e) and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

The meeting moved to non-public session at 3:00 p.m.

The meeting reconvened at 4:00 p.m.

Upon reconvening in public session, it was noted by Ms. Trisciani that no votes were taken in non-public session.

### 5. Other:

The next meeting will be held on August 10, 2009, beginning at 2:00 p.m. at the CCSNH System Office Conference Room.

The meeting adjourned at 4:10 p.m.

Respectfully submitted,

Nancy Fall  
Administrative Assistant, NHTI

PERSONNEL COMMITTEE  
NON-PUBLIC SESSION  
May 11, 2009

Members Present: Kim Trisciani, Chair; Sara Sawyer; Nick Halias; Connie Roy-Czyzowski; Mark Edelstein; Claudette Mahar; Robert Duhaime; Chancellor Richard Gustafson.

The non-public session was called to order at 3:00 p.m.

Discussion followed on a legal issue. No votes were taken.

The non-public session adjourned at 4:00 p.m.

Respectfully submitted,

Kim Trisciani  
Board Secretary