

**NH COMMUNITY TECHNICAL COLLEGE SYSTEM
BOARD OF TRUSTEES
FACILITIES COMMITTEE
January 25, 2007**

Present: Robert Mallat, Lucille Jordan, Kim Trisciani, Matt Moore, Shannon Reid, William Bartlett, Mark Edelstein, Charles Annal, Lynn Kilchenstein, Katharine Eneguess, Darlene Miller, and David Paquette.

The meeting was called to order at 8:30 a.m. by Chairman Mallet in the NHTI MacRury Hall Conference Room.

AGENDA ITEM #1, Approval of the January 4, 2007 Meeting Minutes

VOTE: The Committee voted to approve the January 4, 2007 minutes as amended.

AGENDA ITEM #2, Status of FY 05/06 Capital Projects – Matt Moore

The Claremont Library Learning Center: Currently ahead of contractor's completion date.

Concord Sweeney Hall Dining (Bistro): Moving along on schedule.

Manchester Health Education and Tech Center: The brick is up. The color of the trim work on the brick will be sand and the roof and dormer will be green. Site work continues - loam is being spread on the slopes and the campus.

Nashua Wellness Center: A meeting was held recently. Seppala Construction is the general contractor and Dennis Mires the architect. There will be a follow up presentation by the architect on February 7. Phase one will include air conditioning - drawings will be submitted soon. A question was presented regarding the air conditioning equipment that has been sitting on the Nashua campus for five years. Indication is that Nashua will try to use this equipment.

Pease Building Renovations: This item was passed by the Governor & Council. A meeting was held on Tuesday and they are ready to start moving in the office furniture, etc. This is Northbranch construction project. Matt stated that he is pleased with the Public Works general manager and expects a good job. Trustee Paquette asked about the roof at Pease. Indication is that it is out to bid and part of Northbranch construction. A consultant has been hired but requires G & C approval. It is part of the project and not negotiated out.

AGENDA #3, Master Plan Presentation, K. Eneguess

A Master Plan Presentation was delivered by President Eneguess. Information was distributed to the Committee. The plan was done with the assistance of Jeffrey Taylor Associates and the funding assistance of Matt Moore when he was with DOT.

Discussion followed regarding the 2008 Capital Budget. President Eneguess stated that dialogue continues regarding what is to be included in the main building, first floor and second floor. Matt Moore has been working on this. There have been discussions with faculty and staff regarding faculty offices on the second floor. The office will be a bullpen design.

The total acreage of the Berlin Campus is 325 acres; however, one half of this area is wetland and slopes. There are constraints due to steep slopes, flooding, and wetlands on much of the site.

The main campus building is 82,000 sq. ft. located on a river front with similar issues of wetlands etc.

Renovations for Culinary Arts include a baking lab. This will enable the College to double its current enrollment of 22 students and will bring us up to code. We must continue to improve this program. We continue to work with the Mt. Washington Hotel, Grand View, The Balsams Apprenticeship Program, and with the high school apprenticeship program located throughout the state.

The bonded Wellness Center will include an exercise area and womens/mens showers and locker room on the second floor in the front of the building along with a redesign of the entrance

The Career Center will consist of a Power Sports Lab and will combine ATV, snowmobiles and small engines.

A tunnel to the President's Office/the Twitchell House/and the Admissions Office has been requested.

There have been meaningful discussions with the city regarding the College's contributions to the region as the economy shifts. The capital budget projects will allow us to expand. Recent improvements and acquisitions have taken place. Our operating budget is very lean. Berlin only received a roof in the last capital budget, therefore all renovations or changes are done from our operating budget or are donated.

Renovation done from our current budget include upgrading classrooms to smart classrooms and an upgrade of the Twitchell House, which is being utilized by the community. The library is outstanding and a model for the academic organizations

throughout the region, including PSU, GSC, Lyndon State College and the area high schools.

Other improvements have included a walking path to cross the street as well as installation of a pedestrian light for safety. The Child Care Center is up and running. The hours have been expanded to be a year-round child care center.

Academic Centers include: New center in Conway at the Mt Washington Technology Village, is part of the University System run by Granite State College ; Littleton Area Learning Center - we share space with Granite State College; Woodsville Academic Center located at the Higher Education Center at the High School.

Projections indicate that the population in Coos County has not continued to grow – Coos County’s population is currently 35,000. With the federal prison locating in the region and the state to add another 500 beds some growth should occur. Many College faculty and staff sit on area boards and are working to improve the region.

We are also collaborating with the Mt. Washington Observatory – we teach with them and beam from their North Conway site to the top of the mountain and to Berlin.

SLT will be discussing the Bridges Program. Berlin currently has 6 students in our Early College Program as designed after the Bridges Program. This needs further discussion for expansion.

Discussion followed regarding growth and development plans for Coos County. The Neil Tilotson Foundation donated \$10,000 to be dedicated to either a dorm or building and is seeking other funding for more capital and scholarship opportunity.

With no snow in the region, businesses have suffered. Winter is the season with the most economic activity. The College is working on strategies to help students stay in college – with low interest loans, revolving book funds, etc.

The prison contract should be announced next month. New families will move to the region as a result because the age category to work in the federal prison is below age 35.

There have been training education opportunities under discussion with the prison. This will also make a difference to the region during construction and once built.

With the closing of the paper mill, the region is looking at going from smoke stacks to waterfront and optimistic that this will happen within 10 years.

Fairpoint’s (Verizon’s replacement) along with a parallel project in telecommunications are underway with the assistance of Senator Gregg and the other members of the congressional delegation.

President Eneguess distributed a handout entitled Coos County Economic Adjustment EDA Preapplication by North Country Council

When the mills closed in 2006 and resulted in significant job losses, the North Country Council on Economic Development created a work plan grant. This five year economic action plan will be developed with a committee of county leaders. AT this stage the group has a letter of commitment. A final draft of the grant is being filed. The grant would be a \$100,000 match. It is our understanding that investment outlined in the capital budget is acceptable as the match. The Commissioner noted that we must continue follow the Board approval process before moving forward. This grant would allow construction to begin as soon as the capital improvements in Berlin were passed. The Board will review the grant opportunity as discussed by Trustee Mallet.

AGENDA ITEM #4, Other

Commission Simonton reported that as a result of a meeting with Toyota it has been decided that the Toyota Automotive Technology program will be moved from Stratham to the Manchester campus.

Meeting adjourned at 9:30 a.m.

The next meeting of the Facilities Committee will be held on Thursday, February 8, 8:30 a.m., MacRury Hall Conference Room.

Respectfully submitted,

Jean Leppanen
Administrative Assistant
Nashua