

COMMUNITY COLLEGE SYSTEM OF NEW HAMPSHIRE  
BOARD OF TRUSTEES  
SPECIAL MEETING  
June 25, 2009

Members Present: Paul Holloway, Harvey Hill, Walter Peterson, Robert Mallat, Ned Densmore, Kim Trisciani, Claudette Mahar, Nicholas Halias, Richard Heath, Lori Hitchcock, Robert Duhaime, David Paquette, Richard Gustafson, Charles Annal, Katharine Eneguess, Steven Budd, Lucille Jordan, Mark Edelstein, Darlene Miller, Will Arvelo, Lynn Kilchenstein, and Tara Reardon.

Regrets: Ronald Rioux, Kristie Palestino, Connie Roy-Czyzowski, Jeremy Hitchcock, Steve Guyer, Joshua Menard, William Marcello, Ann Torr, Jake Cote, Ryan Erisman, Virginia Barry, George Bald, and Governor Lynch (1 vacancy).

I. Call to Order

The business meeting was called to order at 12:50 p.m. at NHTI, Concord, NH.

II. Adoption of Minutes

VOTE: The Board, on motion of Mr. Mallat, seconded by Mr. Peterson, voted unanimously to approve the minutes of the June 4, 2009 meeting as presented.

III. Discussion of Tuition for Academic Year 2009-10

Chair Holloway reported that the House and Senate passed the FY10-11 budget yesterday and asked Chancellor Gustafson to provide details.

Dr. Gustafson indicated that the CCSNH is level-funded at the FY09 appropriation level for both FY10 and 11. The 2010 level-funding is achieved through the use of \$1.1 million in stimulus funds. A broad provision in the budget requires the Governor to reduce general fund expenditures by \$25 million for the biennium through personnel-related measures; specifics of how this will be achieved are unknown at this time. The Finance and Audit Committee has a recommendation for a new tuition rate for AY2009-10. While Running

Start tuition was reviewed, there is no recommendation at this time to alter the \$100 charge per course. There is not a recommendation at this time to alter the 50% tuition discount for state employees.

VOTE: The Board, on motion of Mr. Densmore, seconded by Mr. Mallat, voted unanimously to increase in tuition for the Academic Year 2009-10 as follows which represents a 4.5% increase:

In-state	\$8.00 per credit
NERSP	\$12.00 per credit
Out-of-state	\$18.00 per credit

The final budget will be reviewed with Presidents with attention to projected enrollments, expenses etc. We will be required to track the \$1 million in ARRA funds and will establish a separate line item to facilitate accountability and reporting of those funds. For the upcoming biennium, we will pay \$1 million per year to the state for services.

Question was raised as to what services are provided by the state/Administrative Services. They include AG legal services, risk management, treasury, payroll, and personnel.

Trustee Paquette expressed his concern with the fees charged to our students in addition to tuition and asked that great care be taken when considering fee increases next year.

Dr. Gustafson indicated that SB149 requires the Chancellor and the Board to submit a plan and timetable for the transition of functions by September 1, 2009. We intend to have a plan drafted for the August meeting.

Trustee Densmore added that we cannot separate the successes of both budgets. We received \$19,250,000 in the capital budget as follows: \$1,950,000 for Keene building purchase and renovation; \$9,500,000 for Nashua academic building; new construction; \$3,500,000 for MacRury renovation/imaging program; \$1.3 million for system-wide IT infrastructure; and \$3 million for critical maintenance and safety. Trustee Mallat was praised for his leadership in the capital budget process. President Jordan was praised for her effective and well-coordinated advocacy efforts.

Ms. Reid circulated a draft press release on 2009-10 tuition, which will be sent out this afternoon.

#### IV. Other Reports

Chancellor Gustafson reported as follows:

Dr. Gustafson echoed statements by others about the involvement of trustees for the successes of our budgets.

On June 23, a productive meeting was held with the auto dealers, presidents and auto program faculty to discuss the challenges of the auto industry and how our colleges can assist. The Chancellor will be putting together a report on the themes of this roundtable meeting to share with Board.

Great Bay CC will move all its auto program vehicles to Manchester Community College. Transporting these vehicles is a challenge. Dr. Gustafson will ask AAA for assistance.

Trustee Mahar suggested that we consider holding similar roundtable discussions within the health industry. We want to be sure we have clinical sites to meet our needs. The health industry is facing changes. Discussions with other key industries could be held as well.

SB149 has passed the Senate and House. The House amended the bill to extend the report date of the CCS Legislative Oversight Committee to November 1, 2011, and to require the Chancellor and the Board to submit a plan and timetable for the transition of functions by September 1, 2009.

Dr. Gustafson explained that by law, we have student representation on the Postsecondary Education Commission. The previous student serving on the Commission, Carey Richard Harris, has completed his term. According to Director Dodge, he was an excellent representative of our students. Mary Clouter has been recommended to fill the new vacancy. President Jordan noted that she met with Ms. Clouter, who understands the responsibilities and will represent us well.

VOTE:           The Board, on motion of Mr. Paquette seconded by Mr. Heath, voted unanimously to approve the nomination of Mary Clouter to serve on the Postsecondary Education Commission representing the CCSNH students.

Dr. Gustafson announced that Naomi Butterfield has been selected by the search committee and the Board as the new CCSNH attorney. She met with Presidents, System Office Managers and several Board members. She currently works in the Office of Attorney General, working closely with many of our administrators. She anticipates joining us at the end of July. We will now begin recruiting for a paralegal. Trustees were reminded that both of these positions were reallocated/reclassified positions within the System Office.

#### V. Other

President Edelstein shared information on the Residential Energy Auditing Training funds received from NH Public Utilities Commission Greenhouse Gas Emissions Reduction Fund (REGGI) in the amount of \$174,000 (2 year grant). This program is in collaboration with NH Department of Resources & Economic Development, which is the grantee. LRCC will provide training for 250 energy auditors at various locations in the state. Due to the short timelines, it was requested that the Board approve acceptance of funds.

VOTE: The Board, on motion of Mr. Mallat, seconded by Mr. Paquette voted unanimously to accept the two year grant in the amount of \$174,000 from NH Public Utilities Commission REGGI program to Lakes Region Community College (in collaboration with DRED).

Trustee Halias indicated that he recently attended training on new Clery Act requirements. Amendments to the law, which mainly affect colleges with residence halls, take effect in August. He briefly explained the major changes and indicated that he will email Presidents in more detail. He also indicated that he will review these changes with Presidents and is available for assistance. We will need to require all students to provide an emergency notification contact, possibly on the application form, in order to comply with the changes to the law.

#### VI. Non-Public Session

The meeting moved to non-public session at 1:50 p.m.

VOTE: The Board, on motion of Mr. Mallat, seconded by Mr. Paquette, voted, by roll call vote, resolved to conduct a non-public session for the purpose of discussing personnel and legal matters and noting that such a non-public session is authorized by RSA 91-A:3, II a. and e., and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

The Board meeting reconvened at 3:00 p.m.

Upon reconvening in public session, it was noted by the Chair that no votes were taken in non-public session.

VOTE: The Board, on motion of Ms. Trisciani, seconded by Mr. Paquette, pursuant to RSA 188-F:6, III (a), voted unanimously to fix the compensation for Chancellor of the Community College System of New Hampshire (position #9U1221), as currently held by Dr. Richard A. Gustafson, at the gross annual base salary of \$162,500

effective July 1, 2009, and at a gross annual base salary of \$171,600 effective July 1, 2010 and associated benefits.

VII. Adjournment

The meeting adjourned at 3:02 p.m.

NEXT MEETING: August 6.

Respectfully submitted,

Marie Anne Mills  
Assistant to the Chancellor

COMMUNITY COLLEGE SYSTEM OF NEW HAMPSHIRE  
BOARD OF TRUSTEES  
June 25, 2009  
Non-Public Session

Members Present: Paul Holloway, Harvey Hill, Walter Peterson, Robert Mallat, Ned Densmore, Kim Trisciani, Claudette Mahar, Nicholas Halias, Richard Heath, Lori Hitchcock, Robert Duhaime, David Paquette, Richard Gustafson, Charles Annal, Katharine Eneguess, Steven Budd, Lucille Jordan, Mark Edelstein, Darlene Miller, Will Arvelo, and Lynn Kilchenstein.

Also present: Sara Sawyer

The non-public session was called to order at 1: 52 p.m.

Discussion followed on two legal issues.

At 2:22 p.m. Presidents were excused. Discussion followed on personnel issues.

At 2:40 p.m. all except the actual voting members were all excused

No votes were taken.

The non-public session adjourned at 2:57 p.m.

Respectfully submitted,

Marie Anne Mills,  
Assistant to the Commissioner  
and Kim Trisciani, Board Secretary