



Request for Qualifications

For: Construction Management Services for Renovations of MacRury Hall for Radiology Technology

at: NHTI – Concord’s Community College

Purpose: The Community College System of New Hampshire is seeking qualifications from qualified, interested parties to provide **Construction Management Services** involving the renovation of an existing academic building for programs in **Radiology Technology**. The Construction Manager will assist NHTI in developing Construction bid documents, bidding, contracting and managing all phases of construction.

Applicants must have experience in Construction Management of projects of similar size and scope in New Hampshire; have experience in large scale renovation work in an occupied academic building, experience with projects valued in the \$ 5 million range, experience with local subcontractors, experience with health care renovations, academic science labs, radiologic medical equipment, and available bonding and insurance coverage. Applicants must be prequalified under NHDOT Procedures.

Proposal Instructions: Provide 5 copies of the response. Each response must include the following information:

1. Name, address, brief history and description of firm.
2. Résumés of key personnel to be assigned to this project.
3. Related projects / areas of expertise / experience. Include descriptions of other projects managed as a construction manager by this firm and the personnel to be assigned to this Project. Include reference contact information.
4. A brief description of the firm’s approach to planning, estimating, change order management, scheduling, cost control and implementing the project.
5. A description of the quality control and quality assurance programs to be used on the project.

Proposal Due Date: Five copies of All submissions must dated and signed by the submitter and be received at the office of – Scott Osgood, P.E., Director of Capital Planning ,Community College System of New Hampshire, 26 College Drive, Concord, NH, 03301 no later than **Friday , November 6, 2009 at 3:00 PM.**

Submissions received after the date and time specified will be marked as “Late” and will not be eligible for consideration in this process. There will be no exceptions to this requirement.

Proposal Inquires: All inquiries concerning this request shall be made in writing and shall be submitted to: Community College System of New Hampshire, Attn: Scott Osgood, P.E. Director of Capital Planning and Projects. Phone 603-271-1032, e mail sosgood@ccsnh.edu.

Evaluation and Award of Contract: The **RFQ** process is a procedure allowing the Community College System of New Hampshire to award this contract for Construction Management Services to the organization who best meets the interest of CCSNH and NHTI- Concord's Community College, with the lowest price not being the determining factor in the selection.

Three firms will be selected to provide additional information, including a proposal to do the work. The winner will be selected by an interview committee on the basis of the proposal and an interview based on preselected criteria